



**Uptown Whittier Improvement Association
Board of Directors
Historic Train Depot, 7333 Greenleaf Avenue
Thursday, March 7, 2019, at 8:30 a.m.**

Current List of UWIA Board Members: Jeff Collier or Conal McNamara, Mina De La Cerda or Gabriella De La Cerda-Lim, Jim Dunkelman (Treasurer), Ronald Jeffery, Don Lomont (Vice President), Stephen Ortiz or Irene McCallister, Monica Oviedo or Steven Rodriguez, Milt Pate, Melinda Pina (President), Frank Rinaldi, Mark St. Julien, Nick Teel

**ITEM 7 IS A CLOSED SESSION ITEM RE:
Web Design and Content Management & Social Media Positions**

AGENDA

1. **Call to Order & Introductions: Melinda Pina, President**
2. **Flag salute**
3. **Introductions of guests, announcements**
4. **Public Comment (REITERATION OF BOARD POLICY WHEREBY PUBLIC COMMENTS ON ANY AGENDA ITEM ARE LIMITED TO TWO MINUTES)**
5. **Approval of the February 7, 2019 minutes** **Action Item**
6. **Committee tasks:**
 - a. **Executive Committee: Melinda Pina**
 1. **President report – Melinda Pina**
 - Update board on City Council meeting
 - Executive Committee (Secretary) update
 - Other
 2. **Vice President report – Don Lomont**
 - Announce closed session and provide some details regarding the web site design and content manager & social media positions

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



4. Finance report – Jim Dunkelman
 - Tax Return presentation for board review
 - Review of budget to actual variance
5. Other

- b. Contractor Update**
 1. Aleco – Carlos (report attached)
 2. Coastal Landscape Services – Tyson (report attached)
 3. Olive – Cree & Lauren (report attached)

- c. Sidewalk Operations Committee: Stephen Ortiz**
 1. Sidewalk Operations update
 2. Other

- d. District Identity Committee:**
 1. District Identity update
 2. Task force members for web design and content management
 3. DISI Committee to recommend to the UWIA Board that Don Lomont enter negotiations with Olive to determine if the UWIA will continue using Olive’s services after April 30, 2019 in some capacity or discontinue using their services entirely. Don Lomont will then report back to the Executive Committee with his recommendation on March 26, 2019. The DISI Committee will meet on April 5, 2019 to finalize their recommendation to the UWIA Board on April 11, 2019 **Action Item**
 4. Other

- e. Land Use and Project Review Committee: Frank Rinaldi**
 1. Land Use update
 2. Other

- 7. CLOSED SESSION (BOARD MEMBERS ONLY TO ATTEND) TO APPROVE CONTRACTS, AS PRESENTED (AS LONG THERE ARE NO MATERIAL MODIFICATIONS) FOR WEB DESIGN AND CONTENT MANAGEMENT & SOCIAL MEDIA POSITIONS. **Action Item****

- 8. Announcement of end of closed session with report of any action taken**



9. Other Board Items

10. Next Regularly Scheduled UWIA Board Meeting: Historic Train Depot, 7333 Greenleaf Ave, April 11, 2019, 8:30 a.m.

11. Adjournment: _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at City Hall and the meeting location designated for the Board meeting. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell brent@gmpropertiesinc.com or Stephanie Shamp stephanie@gmpropertiesinc.com of GM Properties (562) 697-5000.