



**Uptown Whittier Improvement Association
Interim Board of Directors
Historic Train Depot, 7333 Greenleaf
Thursday, August 9th, 2018 – 8:30 a.m.**

**CLOSED SESSION ITEM ON ITEM 7:
EXECUTIVE DIRECTOR POSITION**

AGENDA

1. **Call to Order & Introductions: Melinda Pina, Interim President**
2. **Approval of July 19th, 2018 minutes** *Action Item*
3. **Introductions of guests, announcements**
4. **Public Comment (REITERATION OF NEW BOARD POLICY WHEREBY PUBLIC COMMENTS ON ANY AGENDA ITEM ARE LIMITED TO TWO MINUTES AND MUST BE MADE IN WRITING FOR POSSIBLE FURTHER CONSIDERATION)**
5. **Committee tasks:**
 - a. **Executive Committee – Melinda Pina**
 1. Report from President
 - Whittier Daily News – Ambassador Program
 2. Finance report – Jim Dunkelman
 3. Secretary report – Paul White
 - CA Franchise Tax Board – Status Update
 3. Nomination form and application mailed out for first election to the Board

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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4. Authorization by the Board to allow the Executive Committee to spend up to \$500 between meetings, consistent with adopted budget, for extraordinary circumstances and timeliness of issues **Action Item**
6. Other

b. Sidewalk Operations Committee: Michael Burkhardt

1. Update on Contract Coastal Maintenance status – report from Coastal landscaping
2. Security – report from Aleco Security
3. Other, memo on services to members – Stephen Ortiz

c. District Identity Committee: Tim Traeger

1. RFP responses for Content Manager – proposal for action, Stephen Ortiz **Action Item**
2. Authorize DISI Committee and Executive Committee to select
 - a. Finalists for Web Site are Geocentric; BBMD, Digical – to be selected with collaboration of selected Content Manager
 - b. Olive PR report
3. Other

d. Land Use and Project Review Committee – Frank Rinaldi

1. Next meeting to discuss streetscape manual and street trees, trash cans, public amenities, etc. Recommendations to be presented on Sept. 6th

6. Other Board Items

a. Follow Up on Board Member Stephen Ortiz’s E-mail entitled “Subjects for Discussion”

7. CLOSED SESSION (BOARD MEMBERS ONLY TO ATTEND) TO DISCUSS PROSPECTS FOR EXECUTIVE DIRECTOR POSITION AFTER NEW CITY AMERICA AGREEMENT IS ENDED IN AUGUST. DISCUSSION ABOUT CURRENT APPLICANTS.

8. Next Meeting date: Annual Meeting, September 6th, 2018, 8:00 a.m.

9. Adjournment: _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at City Hall and the meeting location designated for the Board meeting. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Monica Montes of New City America at 888 356-2726.