



**Uptown Whittier Improvement Association
Board of Directors
Historic Train Depot, 7333 Greenleaf Avenue
Thursday, November 8, 2018, at 8:30 a.m.**

AGENDA

1. **Call to Order & Introductions: Melinda Pina, President**
2. **Flag salute**
3. **Introductions of guests, announcements**
4. **Public Comment (REITERATION OF NEW BOARD POLICY WHEREBY PUBLIC COMMENTS ON ANY AGENDA ITEM ARE LIMITED TO TWO MINUTES AND MUST BE MADE IN WRITING FOR POSSIBLE FURTHER CONSIDERATION)**
5. **Approval of the October 11, 2018 minutes** *Action Item*
6. **Committee tasks:**
 - a. **Executive Committee: Melinda Pina**
 1. President report – Melinda Pina
 - Assignment of tasks for web design, content manager and banners
 - Other
 2. Vice President report – Don Lomont
 3. Secretary report – Paul White
 - IRS – Status Update
 4. Finance report – Jim Dunkelman
 - RFP for CPA update
 - Update on workplan and budget presented to the City of Whittier
 - Resolution on how the UWIA should fund the trust account (approved by the board at the October 11th UWIA Board meeting) established by GM Properties to pay Executive Committee approved invoices (e.g. monthly, every other month, quarterly, ...) *Action Item*

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



5. Board to approve reimbursement to Coastal Landscape Services for costs incurred by Coastal for increased insurance coverage prior to the Boards decision to allow Coastal to continue with coverages previously maintained. The reimbursement cost is \$1,463.70 (\$1,154.10 nonrefundable deposit + \$309.60 monthly premium). **Action Item**
6. Board to discuss written vs. verbal reports from committee chairs to be presented to the Board at UWIA Board meetings
7. Other

b. Contractor Update

1. Aleco – Carlos (report attached)
2. Coastal Landscape Services – Tyson (report attached)
3. Olive – Cree (report attached)

Board to consider the continuation of Facebook advertising, as recommended by Olive, at a cost of \$300 per month **Action Item**

c. Sidewalk Operations Committee: Stephen Ortiz

1. Sidewalk Operations update
2. Other

d. District Identity Committee: Tim Traeger

1. DISI update
2. DISI Committee to request Board approval to contribute \$4,000 towards the Buckle Up for Love cobranding event with Ford Motor Company (pending City approval for use of desired area) – (benefits of partnership report attached) **Action Item**
3. Other

e. Land Use and Project Review Committee: Frank Rinaldi

1. Land Use update
2. Other

7. Other Board Items



8. **Next Regularly Scheduled UWIA Board Meeting: Historic Train Depot, 7333 Greenleaf Ave, December 6, 2018, 8:30 a.m.**

9. **Adjournment:** _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at City Hall and the meeting location designated for the Board meeting. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell brent@gmpropertiesinc.com or Stephanie Shamp stephanie@gmpropertiesinc.com of GM Properties (562) 697-5000.