

**Uptown Whittier Improvement Association  
Sidewalk Operations Committee  
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602  
Friday, November 22, 2019, 1:00 p.m.**

**Current List of UWIA Sidewalk Operations Committee Members:** Michael Contreras, Conal McNamara (Vice President) or Ben Pongetti, Stephen Ortiz (Committee Chair), Steven Rodriguez, Milt Pate, Mark St. Julien (President)

**AGENDA**

- 1. Call to Order: Stephen Ortiz, Sidewalk Committee Chair**
- 2. Introductions of guests, announcements**
- 3. Public Comment** - The public is invited to address the Sidewalk Operations Committee regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the Committee cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.
- 4. Approval of November 1, 2019 minutes** *Action Item*
- 5. Approve the 2020 calendar year schedule of Sidewalk Operations meetings** *Action Item*
- 6. Crime Prevention Through Environmental Design – Mike Contreras** *Action Item*
  - Proposal to Remove CPTED from Agenda & Move To Future Discussion
  - Concentration of Sidewalk Operations 2019-2020 Commitments
- 7. Review & Comments on Coastal Landscape Services – Stephen Ortiz**
  - Review of Monthly Report
  - Discussion of Sidewalk Clean-up Strategy
  - Discussion to provide additional landscaping services of heavy traffic area (Greenleaf & Greenleaf walkways) providing additional Power Washing...Additional services every other month....What's the Cost?
  - *Vote on increase Coastal Landscape support to district for heavy traffic areas.*
- 8. Ambassador Program by Aleco Security – Carlos Lopez**
  - Review of Monthly Report
  - Discussion & develop documentation for Ambassadors rules of engagement

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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- Dedicated Police presents in Uptown District...next steps?
- Work on Contract Revisions that specifically spell out rules of engagement
- Establish Quarterly walk with Ambassadors for City Council

#### 9. 2019 Sidewalk Initiatives

- **Conduct additional Coastal Projects**
  - Hot Spot concentration
  - Employee focus on hot spots
- **Implementation of valet parking**
- **Evaluate viability of parking enforcement**
- **Conduct beatification project – property / business owner partnership**
- **Evaluate cost/benefit of expanding police presence in UWIA district**

#### 10. Other Sidewalk Operation Projects – Stephen Ortiz / Frank Medina

- Develop communication to business owners / property owners on the following:
  - Façade Cleaning
  - Graffiti Removal
  - Stains left on sidewalks due to dragging trash bags on sidewalks

**11. Next Sidewalk Operations Committee Meeting date: Friday, December 20, 2019 at 1:00 p.m. at GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**

**12. Adjournment:** \_\_\_\_\_

**UWIA Sidewalk Committee Mission Statement:** *To assist in the revitalization and future development of the Uptown Whittier District by enhancing the perception of a safe and clean environment by augmenting the City's street services. Thereby creating a stable economic and desirable District for its property owners, business operators, and patrons/visitors.*

#### **BROWN ACT:**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at City Hall and the meeting location designated for the Board meeting. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell [brent@gmpropertiesinc.com](mailto:brent@gmpropertiesinc.com) or Stephanie Shamp [stephanie@gmpropertiesinc.com](mailto:stephanie@gmpropertiesinc.com) of GM Properties at (562) 697-5000.*

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**Uptown Whittier Improvement Association**  
**Sidewalk Operations Committee**  
**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**  
**Friday, November 1, 2019, 1:00 p.m. Meeting Minutes**

**Present:** Stephen Ortiz (Committee Chair), Conal McNamara, Steven Rodriguez, Milt Pate, and Mark St. Julien

**Absent:** Michael Contreras

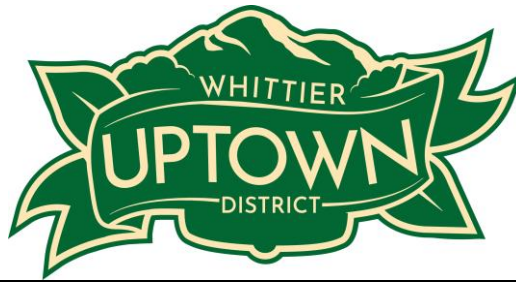
**Guests:** Edna Becerra, Ricardo Diaz, Josué Alvarado, Frank Medina, Diana Salazar Valles, and Olivia Rios

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties, Carlos Lopez - Aleco

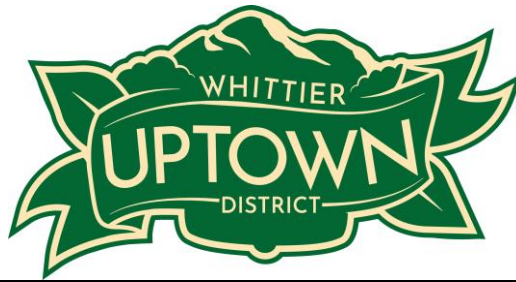
**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Stephen Ortiz called the meeting to order at 1:00 p.m.	<b>1. No Action Taken</b>
<b>2. Introduction of guests and announcements</b>		<b>2. No Action Taken</b>
<b>3. Public Comment</b>	Getting Ambassador support from Whittier Police Department. Stephen and Aleco are walking uptown.	<b>3. No Action Taken</b>
<b>4. Approval of September 27, 2019 Minutes</b>		<b>4. Mark St. Julien motioned to approve the September 27, 2019 minutes. Conal McNamara 2<sup>nd</sup>. All in favor and none opposed. Motion approved.</b>

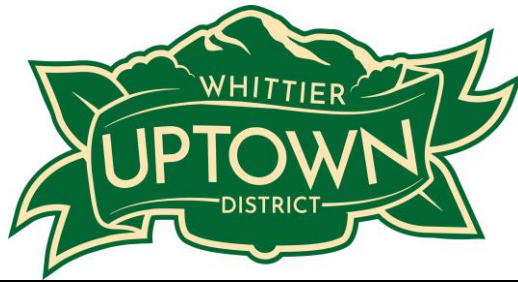
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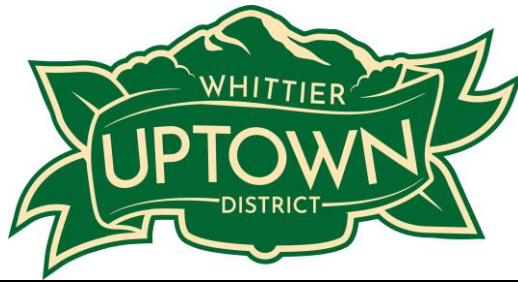
<p><b>5. Crime Prevention Through Environmental Design – Mike Contreras</b></p>	<p>Michael Contreras absent.</p> <p>CPTED Recommendation to be reviewed and voted on.</p> <p>Tiered Structure of Recommendations.</p> <p>Vote and submit to UWIA Board</p>	<p><b>5. Action Items Tabled</b></p>
<p><b>6. Review &amp; Comments on Coastal Landscape Services – Stephen Ortiz</b></p>	<p>Tyson Smith absent.</p> <p>Stephen Ortiz opened the floor for questions. There were none.</p> <p>Stephen stated he did not receive a proposal from Coastal Landscape to provide additional power washing services every other month on the heavy traffic areas (Greenleaf Avenue and Philadelphia Street). Without information cannot move forward.</p> <p>Discussion of trees as a contributing factor (sap and berries). Stephen would like to look into casing the trees. Mark St. Julien stated the trees are not going away. Maybe have a committee. Communicate with Tyson Smith. Josué Alvarado stated the city has an arborist and the UWIA cannot touch the trees. Contact the city arborist, Greg Alaniz, and he will bubble it up. Conal McNamara stated in the future StreetScape will solve when implemented. Stephen stated it's throwing good money after bad. Ricardo Diaz stated there are other reasons besides the trees that the sidewalk needs to be cleaned. Olivia Rios stated every year the trees are trimmed before the banners go up. Conal stated</p>	<p><b>6.</b></p> <p><b>Additional power washing services every other month tabled.</b></p> <p><b>No Action Taken</b></p>



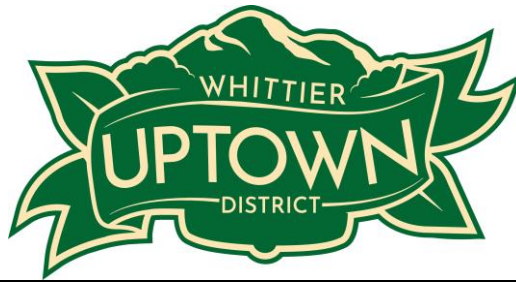
	<p>the city schedules the tree trimming and in agreement with UWIA. Contact the city. Diana Salazar Valles asked what is the sidewalk cleaning schedule. Stephen addressed it. Further discussed in item 7.</p>	
<p><b>7. Developing and posting Sidewalk Operations Content to UWIA Website – Edna Becerra</b></p>	<p>Stephen Ortiz stated he would like the listed items for UWIA owners:</p> <ul style="list-style-type: none"> <li>• District Map</li> <li>• Cleaning Schedule Provided by Coastal Landscape</li> <li>• Services Provided by Coastal Landscape</li> <li>• City of Whittier Cleaning Services Provided to the Uptown District</li> <li>• Services Provided by Aleco Security</li> </ul> <p>Edna Becerra stated in accordance with ADA a PDF format may not be available for the visual impaired. UWIA needs to create a map with a written map for informational purposes. Ricardo Diaz stated the Supreme Court ruled a website needs to be available for the visually impaired. Mark St. Julien stated make sure the vendor doesn't deviate from it along with anything else.</p>	<p><b>7. Stephen Ortiz to create a map with a written map for the UWIA website, send it to Ricardo Diaz, and Ricardo will send it to Edna Becerra.</b></p>
<p><b>8. StreetScape Committee to develop and recommend position on the parking structure. A formal recommendation to be presented to UWIA general Board.</b></p>	<p>Stephen Ortiz opened the floor for discussion. Josué Alvarado, Conal McNamara, Ricardo Diaz, and Edna Becerra excused themselves.</p> <p>Mark St. Julien stated there are two options. Option 1 – Build a parking lot and take money from StreetScape plan and other allocations. Option 2 – Put all money into StreetScape Plan and develop without parking. Construction takes away parking 1 ½ years so it gets worse before it</p>	<p><b>8. Stephen Ortiz is making a recommendation to move forward on the parking structure. Olivia will share WUA findings.</b></p>



	<p>gets better. Lot structured parking discussed. Stephen Ortiz believes the StreetScape is more important than the parking. Mark stated nothing is guaranteed. Frank Medina stated WUA will net survey the owners with Monkey. Business owners on foot a little hard to do. Frank stated WUA will provide the survey. Olivia Rios stated WUA can provide questions. Frank stated WUA is 510 members. Olivia asked when is the deadline. Frank stated November 12, 2019. City Council's decisions were discussed – Cathy Warner: Swing, Henry Bouchot &amp; Josué Alvarado: StreetScape. Frank Medina stated he is for StreetScape. Mark stated if the parking structure is not done then the monies will go elsewhere. Stephen asked guaranteed. Mark stated not applicable. UWIA can only make recommendations. Milt Pate asked about paying thru the city on off street parking. When he built his building, the city said he will not pay for parking. Stephen stated the Sidewalk Committee will accept the survey. Olivia asked if there will be the same questions for both UWIA and WUA. Stephen stated as a property owner. Steven Rodriguez stated Streetscape should work with the school district and uber downtown. Diana Salazar Valles stated in aspect, the younger generation looks at uber and the older generation looks at parking structures needed. Stephen stated the Sidewalk Committee is running out of time. Pick a position. Olivia stated the city has been working on parking for ten years. Stephen is</p>	
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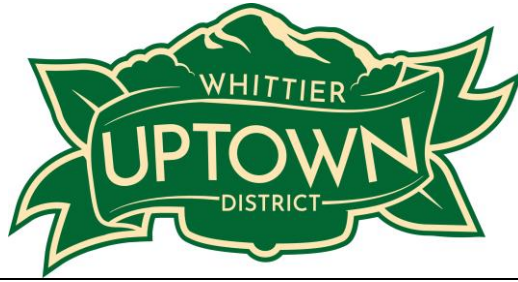


	<p>concerned WUA and UWIA will announce to different thoughts at the city meeting. Stephen wants to take the WUA survey the usable UWIA emails and WUA is larger. Mark and Brent stated there is not enough time the committee needs to select a position. Stephen Ortiz: No Parking Structure, Mark St. Julien: Parking Structure, Milt Pate: Parking Structure, Steven Rodriguez: Abstained.</p>	
<p><b>9. Ambassador Program by Aleco Security – Carlos Lopez</b></p>	<p>Carlos with Aleco discussed program increase between 2 p.m. &amp; 4 p.m. and 6–9 hours in place of the police department. Stephen Ortiz stated the concern is Aleco’s liability. Frank Medina stated engagement concern when Aleco’s job is to observe. Colin encouraged non-engagement even at owner’s request. Further discussion that Whittier Police Department works in teams of two. Less security and more of a guiding. Stephen stated there is Ambassador and owner confusion. Steven Rodriguez stated the line is blurred. Mark St. Julien stated, private security onto public property. Conal McNamara stated if businesses want to hire private security, they are welcome. Stephen stated the Ambassadors truly need to understand their roles. Colin stated per the contract. Mark stated observe and report. Stephen to work with Carlos and the contract. Mark stated UWIA is having the attorney review the existing contract and liability. Brent Haskell stated the attorney is to reply in two weeks.</p> <p>On the established quarterly walk with the Ambassadors Sidewalk to get Edna</p>	<p><b>9. Stephen Ortiz to help define the role of the Ambassadors.</b></p> <p><b>No Action Taken</b></p>



	<p>involved. Conal asked what is the purpose of posting the community walk. Mark stated to meet and greet, help, a PR type of thing.</p>	
<p><b>10. Other Sidewalk Operations Projects – Stephen Ortiz.</b></p>	<p>Frank Medina stated last year WUA completed a phase 1 at \$11,500.00. This year phase 2 at 46 trees. Bailey Street to Rick’s Burgers. Frank personally approaching Josué Alvarado and Janice Hahn. Both contributing \$1,000.00 each. Four bids provided with a 2-year commitment with the vendor doing the legwork. Except, Dekra-Lite \$13,063.22 with a 3-year commitment. Went with deal closer, Christmas Décor, \$11,988.90. Also, a Whittier business owner. Banners and candy canes are cut off. Frank stated WUA is asking UWIA for \$6,000.00 contribution. Other contributions and overages go to the candy canes and banners so there will be transparency. Mark stated in doing the numbers 13 trees of 38 trees UWIA’s block and WUA handles the rest. Olivia corrected 21 trees of 42 trees are UWIA’s. There is a typo. Stephen asked about the overage. Mark stated fill in more trees. The ultimate goal into phase 3, which is North of Bailey Street up to Hadley Street.</p> <p>Stephen Ortiz wants to take to the general Board for discussion on developing communication to business owners / property owners on the following:</p> <ul style="list-style-type: none"> <li>• Façade Cleaning</li> <li>• Graffiti Removal</li> <li>• Trash left in alley ways</li> </ul>	<p><b>10. Action Item on Agenda at the November 7, 2019 Board Meeting</b></p> <p><b>Tabled for The Next Meeting</b></p>





	<ul style="list-style-type: none"> <li>• Stains left on sidewalks due to dragging trash bags on sidewalks</li> </ul>	
<b>11. Other Committee Items</b>	Josué Alvarado requested to put on the agenda for the Boys & Girls Club to receive a \$2,000.00 contribution.	<b>11. Action Item on Agenda at the November 7, 2019 Board Meeting</b>
<b>12. Next SOBO Meeting</b>	The next Sidewalk Operations Committee meeting will be on Saturday, November 23, 2019, at 8:00 a.m.	<b>12. No Action Taken</b>
<b>13. Adjournment</b>	The meeting was adjourned at 2:30 p.m.	<b>13. No Action Taken</b>

**Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.**



**Uptown Whittier Improvement Association  
Sidewalk Operations Committee  
2020 Calendar Year Schedule of Meetings**

January 24, 2020

February 28, 2020

March 27, 2020

April 24, 2020

May 22, 2020

June 26, 2020

July 24, 2020

August 28, 2020

September 25, 2020

October 23, 2020

November 20, 2020

December 18, 2020

*All meetings are scheduled for 1:00 p.m. at GM Properties, 13305 Penn Street, Suite 200,  
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