



**Uptown Whittier Improvement Association
Board of Directors Meeting
Whittier Community Center
7630 Washington Avenue, Whittier, CA 90602
TELECONFERENCE MEETING
Thursday, April 9, 2020, 8:30 a.m.**

Current Lists of UWIA Board Members: Frank Rinaldi (President), Katie Galvin-Surbatovic (Vice President), Jim Dunkelman (Treasurer), Monica Oviedo (Secretary) or Steven Rodriguez, Ginny Ball, Stephen Ortiz or Irene McCallister, Milt Pate, Melinda Pina, and Mark St. Julien

Present: Katie Galvin-Surbatovic, Monica Oviedo, Jim Dunkelman (Treasurer), Ginny Ball, Melinda Pina, Frank Rinaldi, and Stephen Ortiz

Absent: Milt Pate and Mark St. Julien

Guests: Ben Pongetti

**Consultant/
Staff:** Brent Haskell and Stephanie Shamp – GM Properties Inc., Carlos Lopez - Aleco

MINUTES:

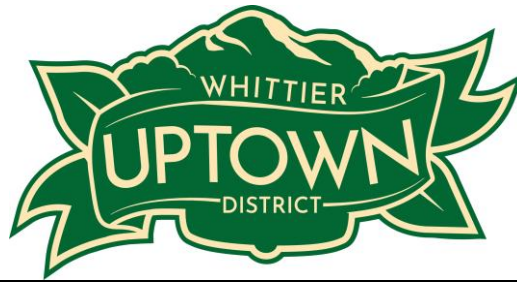
<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order	Monica Oviedo called the meeting to order at 8:35 a.m.	1. No Action Taken
2. Roll Call, Introductions of Guests, and Announcements	Brent Haskell took roll call.	2. No Action Taken
3. Public Comment		3. No Action Taken

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

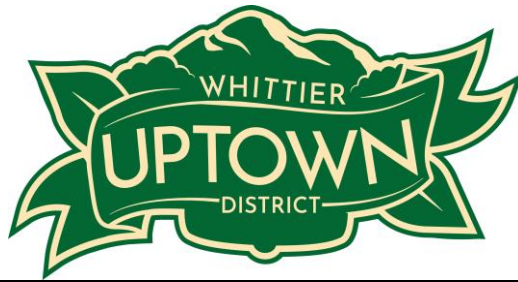
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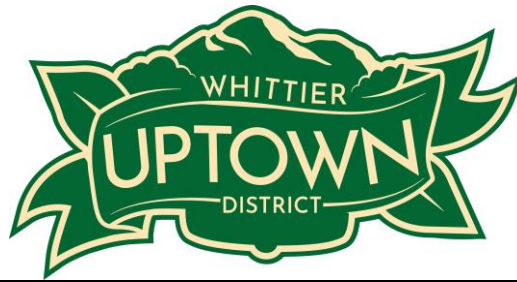
<p>4. City is appointing Katie Galvin-Surbatovic as their representative to replace Conal McNamara with Ben Pongetti and Brian Saeki as alternates</p>		<p>4. Monica Oviedo went over the city appointment.</p>
<p>5. Approval of the UWIA Board Meeting minutes from March 12, 2020</p>	<p>Corrections need to be made as follows:</p>	<p>5. Stephen Ortiz abstained. Jim Dunkelman abstained. Ginny Ball motioned to approve the March 12, 2020 UWIA Board Meeting Minutes. Katie Galvin-Surbatovic 2nd. Motion approved.</p>
<p>6. Approval of the UWIA Board Emergency Meeting minutes from March 13, 2020</p>	<p>Corrections need to be made as follows: Frank Rinaldi stated he had an issue with the process because it was announced that the event was postponed prior to the emergency meeting. Frank thinks the meeting was not valid. Other Board members disagreed especially under the circumstances and fluid environment. Stephen Ortiz asked about cost to postpone event. Brent Haskell estimated approximately \$500.00 and stated other costs were incurred for the give-away items but those will be saved and used when the event is rescheduled.</p>	<p>6. Ginny Ball motioned to approve the March 13, 2020 UWIA Board Emergency Meeting Minutes. One abstained and one not approved. Jim Dunkelman 2nd. Motion approved.</p>
<p>7. Board to consider nominations for a new President and</p>	<p>Stephen Ortiz asked about timing of meetings. Stating if meetings were held at different times the Board might get</p>	<p>7. Stephen Ortiz motioned for Frank Rinaldi for President.</p>



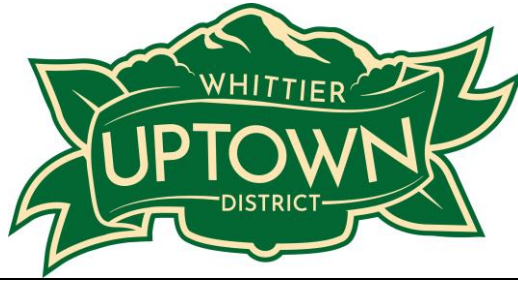
<p>vote for a new President if a nomination is approved by the Board.</p>	<p>greater participation. Ginny Ball asked if PIH is going to replace Mark St. Julien on the Board. Brent Haskell stated Mark is still a Board member he just stepped down from his duties as President. Stephen Ortiz nominated Frank Rinaldi to be President. Monica Oviedo asked if Frank is accepting of the nomination. Frank stated he would need to think about it. Further discussion was had. Monica asked Brent if the matter should be tabled and moved to the next meeting, before Brent could respond Frank stated he would accept the nomination. Stephen Ortiz made a motion to approve Frank as President. Jim Dunkelman seconded the motion. Melinda Pina was opposed, all others in favor.</p>	<p>Jim Dunkelman 2nd. One opposed. Motion Passed.</p>
<p>8. If no candidate is appointed President of the UWIA in item 7. above, the Board to consider approving Monica Oviedo or another Board Member as Vice President until another candidate can be identified for the President or Vice President position.</p>	<p>Monica Oviedo asked Frank Rinaldi if he would like to take over the meeting. Frank apologized stating he was not prepared to run the meeting so he asked if Monica could continue. Frank stated he would be better prepared going forward.</p>	<p>8. Monica Oviedo motioned to nominate Katie Galvin-Surbatovic as Vice President. Ginny Ball 2nd. All in favor. Motion passed.</p>
<p>9. Board to approve the 2018 form 990 Information return for the UWIA</p>	<p>Katie Galvin-Surbatovic took over the meeting. Jim Dunkleman went over the 2018 form 990.</p>	<p>9. Ginny Ball motioned to approve 2018 Form 990. Monica Oviedo seconded. All in Favor. Motion passed.</p>



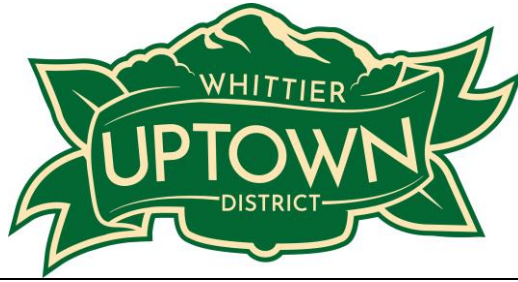
<p>10. Executive Committee recommends to the UWIA Board that the survey approved to be mailed with a self-addressed stamped envelope to property owners at the March 12th meeting be put on hold until the “safer at home” period is over</p>	<p>Brent H stated the survey was approved by the board to be mailed out with a self-addressed stamped envelope at the last board meeting. In order to hold up the mailing as the Executive Committee is recommending, the board would need to vote to delay it.</p>	<p>10. Jim Dunkelman motioned to delay the mailing of the survey until the “safer at home” order is over. Frank Rinaldi 2nd. All in favor. Motion passes.</p>
<p>11. Committee Tasks</p>		
<p>a. Executive Committee:</p>	<p>Katie Galvin-Surbatovic went through the following items:</p>	
<p>a.1. Executive Committee report – Monica Oviedo</p> <p>a.2. Finance report – Jim Dunkelman</p>	<p>a.1. Monica Oviedo stated challenging time for all and commented on Coastal working and praised Aleco.</p> <p>a.2. Jim Dunkelman reviewed financials. Jim has not been able to reconcile money received to report from the county. Jim commentated on GM Properties falling behind on billing and getting all caught up. Jim apologized for not catching this sooner.</p>	<p>a.1. No Action Taken</p> <p>a.2. No Action Taken</p>
<p>b. Contractor Update</p>	<p>Katie Galvin-Surbatovic went through the following items:</p>	
<p>b.1. Aleco report – Carlos Lopez</p>	<p>See Attached Written Report. Carlos Lopez reviewed Aleco’s responsibilities. Obtaining recruitment. Monica Oviedo</p>	<p>b.1. No Action Taken</p>



	requested Carlos to stay on point that some items he was discussing were action items later. No further discussion.	
b.2. Edna Becerra – Social Media Overview	Edna Becerra not on call. See Attached Written Report.	b.2. No Action Taken
b.3. Coastal Landscape Services – Tyson Smith	Tyson Smith not on call. See Attached Written Report.	b.3. No Action Taken
c.1.-2. District Identity Committee Update: Ricardo Diaz	c.1.-2. Ricardo Diaz not on call. No update provided.	c.1.-2. No Action Taken
d.1.-2. Land Use and Project Review Committee Update: Frank Rinaldi	d.1. – 3. Frank Rinaldi stated no new news. Next Tuesday, April 14, 2020, is the next Land Use Committee meeting.	d.1. – 2. No Action Taken
e.1.-9. Sidewalk Operations Committee Update: Stephen Ortiz	e.1. – 9. Stephen Ortiz discussed as follows: e.2. Stephen Ortiz stated he would like to step down as Chair. Stephen understands and appreciates the concern and asked if anyone would like to take over as Sidewalk Operations Committee Chair. Stephen would like to stay on to assist. Monica Oviedo asked who are the current committee members. Stephen listed all Sidewalk members and stated the City should be involved in this committee. Monica nominated Steven Rodriguez but will defer if a property owner would like to fill the position. The next Sidewalk meeting is Friday, April 24 th at 1:00 p.m.	e.1. No Action Taken e.2. Monica Oviedo motioned Steven Rodriguez as Sidewalk Committee Chair until a property owner is available and willing to take the position. Ginny Ball 2nd. All in favor. Motion passed.



	<p>e.3. Jim Dunkelman questioned partnership. Further discussion on partnering with WUA. Stephen Ortiz in agreement with anything that touches the sidewalk program. Businesses benefit from UWIA’s efforts so they should also participate. Monica Oviedo asked the city who would be on the Sidewalk Committee. Ben Pongetti stated himself, or Brian Saeki, or Kyle from Public Works to be on would be on the Sidewalk committee.</p> <p>e.4. Discussion on extra cleaning within the budget, using the surplus, concerns about financially impacting another committee. Questions of seeing value in the extra cleaning service. Cleaning service provided three times per year. Problem areas are the locations in the estimate #3890, dated 01/02/2020. The estimate is to clean during the off times of the standard schedule. Cleaning frequency discussed. Stephen stated the committee did not discuss cleaning times. Ginny Ball would like to see the budget and understand the owner’s involvement in payment. Frank Rinaldi requested the Board to see numbers and proposed the action items be sent back to the committee so they can provide their recommendation on frequency and the total cost.</p> <p>e.5.-9.</p>	<p>e.3. The City would like to have Ben Pongetti be a Committee Member on the Sidewalk Operations Committee with Brian Saeki and Kyle from Public Works as alternate members.</p> <p>e.4. Frank to take the extra cleaning proposal back to the Sidewalk committee for confirmation of frequency per estimate. Item to be added to the next Board meeting agenda.</p> <p>e.5. – 9. Tabled</p>
<p>12. Other Board Items</p>		<p>12. No Action Taken</p>



13. Next Meeting date	Next regularly scheduled Board of Directors meeting will be on Thursday, May 14, 2020 at 8:30 a.m. at the Whittier Community Center at 7630 Washington Avenue or most likely telephonically.	13. No Action Taken
14. Adjournment	The meeting was adjourned at 10:08 a.m.	14. No Action Taken

Minutes taken by Brent Haskell and Stephanie Shamp, GM Properties