



Uptown Whittier Improvement Association
Board of Directors Meeting
Historic Train Depot
7333 Greenleaf, Whittier, CA 90601
Thursday, June 13, 2019, 8:30 a.m.

Current Lists of UWIA Board Members: Jeff Collier or Conal McNamara (Vice President), Jim Dunkelman (Treasurer), Stephen Ortiz or Irene McCallister, Monica Oviedo (Secretary) or Steven Rodriguez, Milt Pate, Melinda Pina (President), Frank Rinaldi, Mark St. Julien, and Nick Teel

Present: Conal McNamara (Vice President), Stephen Ortiz, Monica Oviedo (Secretary), Milt Pate, Melinda Pina (President), and Mark St. Julien

Absent: Jim Dunkelman (Treasurer), Frank Rinaldi, and Nick Teel

Guests: Christine Singer-Luna, Edward Ortiz, Irene McCallister, and Ralph Gramajo

Consultant/Staff: Ross Gile – DigiCal, Brent Haskell and Stephanie Shamp – GM Properties Inc.

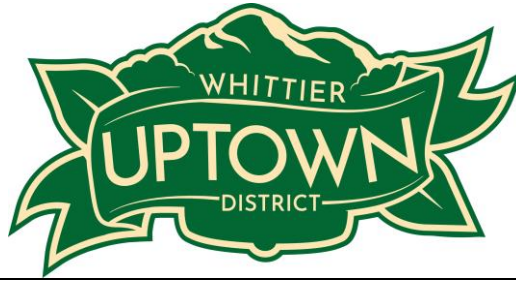
MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1&2. Call to Order and Introductions, and Flag salute	Melinda Pina, the President, called the meeting of the property owners and guests present to order at 8:35 a.m.	1. No Action Taken
2. Flag Salute	Melinda Pina led the Board and guests in the flag salute.	2. No Action Taken
3. Introductions of Guests, Announcements	Melinda opened the floor for any introductions, announcements, and public comment. There was as follows:	3. No Action Taken

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



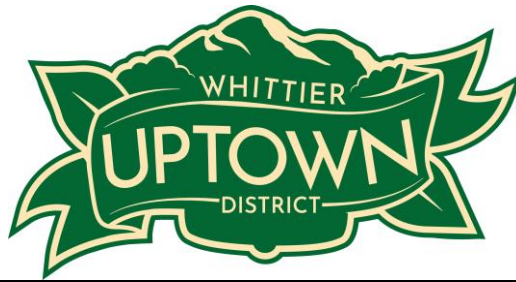
<p>4. Public Comment</p>	<p>Christine Singer-Luna started a Future Leaders Club. There is a meeting 6/13/19 at 6:00 p.m. at the Whittier Business Center. The services are for mentoring high school, college, and young adults – Wide range of ages in the community.</p> <p>Melinda Pina stated there is a City Hall meeting 6/13/19 on the Metro Line at the community center at 6:00 p.m. It will be on the gold line extension thru Washington across from PIH. It will bring in Los Angeles County, Montebello & 60 freeway. Fastrack – Public scope meeting – UWIA and other organizations to voice their opinions. Melinda asked who will be attending. Mark St. Julien stated he will be attending.</p>	<p>4. No Action Taken</p> <p>Mark St. Julien will be attending the 6/13/19 City Hall meeting on behalf of UWIA.</p>
<p>5. & 6. Approval of the May 9, 2019 Board Minutes and the May 20, 2019 Special Meeting Board Minutes</p>	<p>Corrections need to be made as follows:</p>	<p>Conal McNamara motioned to approve the May 9, 2019 and May 20, 2019 Minutes. Mark St. Julien 2nd. All in favor. None opposed. Motion passed.</p>
<p>7. Committee Tasks</p>		
<p>a. Executive Committee:</p>	<p>Melinda went through the following items:</p>	
<p>a.1. President report – Melinda Pina</p>	<p>a.1. Melinda Pina announced the Streetscape was finally approved by the Council. A document is in place on how the city wants it to look. The next step is for the city manager and council to find funding. Philadelphia phase one at a cost</p>	<p>a.1. No Action Taken</p>



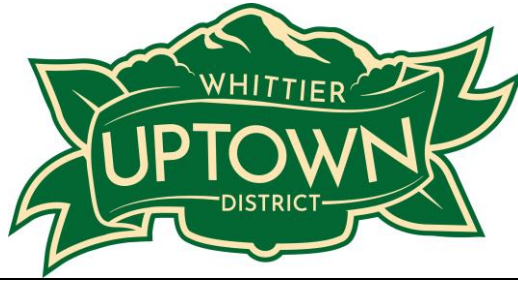
<p>a.2. Finance report – Jim Dunkelman</p> <p>a.3. Other</p>	<p>\$3.8 million with \$800,000.00 available, need to secure \$3M.</p> <p>The Election Nomination Committee consisting of Milt Pate, Jim Dunkelman, and Melinda Pina. There are to be a minimum of 9 Board Members and a maximum of 21 with voting in September. Melinda opened the floor for questions. Stephen Ortiz asked about the timeline. Brent Haskell stated nomination forms to be mailed out 60-days from September 12th with the July 12th being the drop-dead date. Stephen asked if everything will be ready to go. Melinda stated yes. Brent stated correction, 45 days per the Bylaws.</p> <p>Melinda Pina stated the attorney recommendations are being sent to GM Properties Inc. Brent stated a packet has been received.</p> <p>Melina Pina announced if any Board Member is unable to attend to inform GM in order to maintain a momentum at the Committee and Board Level, including voting.</p> <p>Melinda stated with Jim Dunkelman absent contact GM Properties Inc. with any questions.</p>	<p>a.2. No Action Taken</p> <p>a.3. No Action Taken</p>
<p>b. Contractor Update</p>	<p>Melinda Pina went through the following items and stated to email questions to Brent Haskell and he will forward them onto the vendors:</p>	



<p>b.1. Aleco report – Carlos Lopez</p>	<p>See Attached Written Report.</p>	<p>b.1. No Action Taken</p>
<p>b.2. Coastal Landscape Services – Tyson Smith</p>	<p>See Attached Written Report.</p>	<p>b.2. No Action Taken</p>
<p>b.3. Olive – Cree Jones and Lauren Spinelli</p>	<p>See Attached Final Written Report</p>	<p>b.3. No Action Taken</p>
<p>c.1.-5. Sidewalk Operations Committee Update: Stephen Ortiz</p>	<p>c.1. Stephen Ortiz stated lot of work being done but the Sidewalk Operations Committee is not ready for Board discussion.</p> <p>c.2. & 4. Stephen Ortiz asked with Aleco and Coastal contracts renewing Board open for discussion. Coastal attire per contract are jeans, Coastal shirt, and safety vest. Tyson with Coastal branded their work vehicles, with UWIA and Coastal logo, at their own expense. Mark St. Julien stated Tyson went to the Board at the Committee level. The uniform is fine. The branding is in question. Melinda Pina stated the Committee is to get pricing out and bring back something concrete to the Board.</p> <p>c.3. Stephen Ortiz stated the Aleco survey questionnaire is not ready for discussion.</p>	<p>c.1. No Action Taken</p> <p>c.2. & 4. Sidewalk Operations Committee to get pricing on the banding and bring it back to the Board of Directors.</p> <p>c.3. No Action Taken</p>
<p>d.1.-3. District Identity Committee Update: Ricardo Diaz</p>	<p>d.1. Ricardo Diaz absent and no update reported to GM Properties Inc.</p> <p>d.2. Ross Gile with DigiCal performed a website presentation – UWIA2.digical.com The Board approved – UWIA.org</p>	<p>d.1. No Action Taken</p> <p>d.2. No Action Taken.</p>



	<p>Ross walked thru the tabs. Discussed the website usable tools, his design, look and feel on his part. Ross also noted the first website was his website for RFP. Ross also made the sight for vision and hearing impaired accessible. Ross opened the floor for questions. Melinda Pina asked what that the next step is. Ross stated he is submitting for Board approval. It went through the Committee Level. Brent Haskell stated there were a couple of changes at the Committee Level. Ross stated he is open to providing a maintenance plan to maintain the website. Once live his service ends but he will not go away. Melinda stated content changes are with Ricardo Diaz at the District Identity Committee Level with Sidewalk changes and others before it goes live.</p> <p>d.3. Other</p>	<p>d.3. No Action Taken.</p>
<p>e.1.-3. Land Use and Project Review Committee Update: Frank Rinaldi</p>	<p>e.1.-2. Frank Rinaldi absent and no update reported to GM Properties Inc. With Ron Jeffery stepping down the Board needs a new placement. Since Mark St. Julien is working on the Valet Parking Committee, he volunteered and stated Conal McNamara and him are to meet in the near future.</p> <p>e.3. Other</p>	<p>e.1.-2. Mark St. Julien to be the new placement on the Valet Parking</p> <p>e.3. No Action Taken</p>
<p>8. Other Board Items</p>	<p>Stephen Ortiz wanted to discuss job descriptions. He would like to work with the content manager, Edna Becerra, and Brent Haskell and state the job descriptions in the website. Mark St.</p>	<p>7. Brent Haskell to send Bylaws information to Stephen Ortiz on the position section.</p>



	<p>Julien stated job descriptions for the Board and all other duties are all inclusive. Conal McNamara stated less important about the titles and more about the job. Stephen stated job description for Committees would help define the project and responsibilities. Brent Haskell went over positions and duties. Conal went over Committee and Board responsibilities. Stephen stated it is easier for voting purposes. Brent to send Bylaws information to Stephen Ortiz on the position section.</p>	
8. Next Meeting date	<p>The next Board of Directors meeting will be on Thursday, July 11, 2019 at 8:30 a.m. at the Transportation Depot.</p>	No Action Taken
9. Adjournment	<p>The meeting was adjourned at 9:18 a.m.</p>	No Action Taken

Minutes taken by Brent Haskell and Stephanie Shamp, GM Properties