



## **UWIA Executive Committee Meeting Announcement**

On September 16, 2021, Governor Newsom signed AB361, which allows board members / committee members to vote to continue to attend publicly announced meetings telephonically while California is in a declared state of emergency. Effective November 30, 2021, the Executive Committee voted to extend the provisions of AB361 for Board and committee meetings for another 30 days (extended through January 3, 2022). Please be advised that some, or all, Executive Committee members may attend this meeting telephonically.

Consistent with provisions of AB361, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. GM Properties will not be open to the public for this meeting; however public comment on the attached agenda can be provided via email at [info@uwia.org](mailto:info@uwia.org).

Please submit public comments and questions at least one hour before the start of the meeting to ensure the Executive Committee members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association  
Executive Committee  
GM Properties, 13305 Penn Street, Suite 200  
TELECONFERENCE  
Monday, January 3, 2021, 8:00 a.m.**

**Current List of UWIA Executive Committee Members:** Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Secretary), Melinda Pina (Vice President) and Frank Rinaldi (President)

### **AGENDA**

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Executive Committee (EC) regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the EC cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602  
P (562) 697-5000 ■ F (562) 693-2126  
[info@uwia.org](mailto:info@uwia.org) ■ [www.uwia.org](http://www.uwia.org)



4. Approve the November 30, 2021 Executive Committee meeting minutes *Action Item*
5. Executive Committee to vote to extend the ability to hold meetings for the Board and all standing committees via teleconference or video conference under the provisions of AB-361 for an additional 30 days from January 3, 2022 to February 2, 2022. *Action Item*
6. UWIA will need to submit the financial statement and annual report to the City that at a minimum will contain the UWIA Board minutes by the end of February.
7. UWIA will need to send the annual letter to the property owners before the end of March so this will be an end of January committee agenda action item for Board approval in February.
8. Discuss and establish the agenda for the UWIA Board meeting on January 13, 2022.
9. Other Committee items.
10. Next UWIA Executive Committee Meeting date: January 25, 2022, 8:00 a.m., at GM Properties, 13305 Penn St, Suite 200, Whittier, CA 90602, or possibly via teleconference.
11. Adjournment: \_\_\_\_\_

**BROWN ACT:**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the Whittier Train Depot, at the meeting location designated for the Board or Committee meeting and on their website [www.uwia.org](http://www.uwia.org). Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell [brent@gmpropertiesinc.com](mailto:brent@gmpropertiesinc.com) or Stephanie Shamp [stephanie@gmpropertiesinc.com](mailto:stephanie@gmpropertiesinc.com) of GM Properties at (562) 697-5000.*

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**Uptown Whittier Improvement Association  
Executive Committee**

**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**

**HYBRID TELECONFERENCE MEETING**

**Tuesday, November 30, 2021, 8:00 a.m.**

**Present:** Frank Rinaldi (President), Melinda Pina (Vice-President), Jim Dunkelman (Treasurer), and Katie Galvin-Surbatovic (Secretary)

**Absent:**

**Guests:** David Gonzalez, Ginny Ball, Shane Cadman, Stephen Ortiz

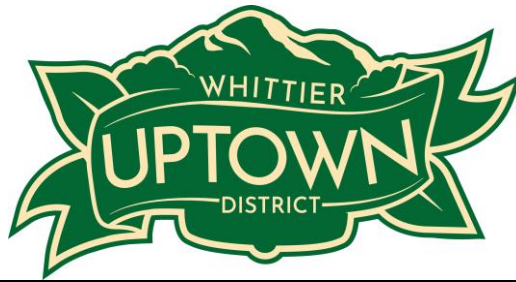
**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties

**MINUTES:**

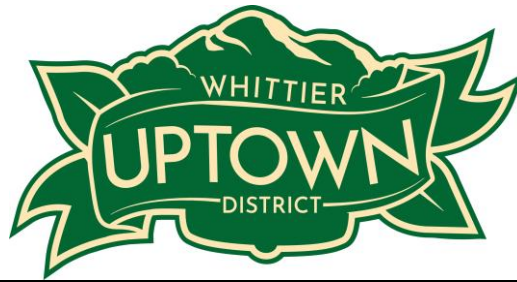
<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Melinda Pina called the meeting to order at 8:12 a.m.	<b>1. No Action Taken</b>
<b>2. Roll call and announcements</b>	Brent Haskell took roll call.	<b>2. No Action Taken</b>
<b>3. Public Comment</b>	Brent Haskell stated no emails were received for public comment.	<b>3. No Action Taken</b>
<b>4. Approve the Executive Committee Meeting Minutes from October 26, 2021</b>	Corrections need to be made as follows:	<b>4. Jim Dunkelman Moved to Approve the Executive Committee Meeting Minutes from October 26, 2021. Katie Galvin-Surbatovic 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passes.</b>

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<p><b>5. Vote to Extend the Ability to Hold Board and All Standing Committee Meetings Via Teleconference or Video Conference under the Provisions of AB-361 for an Additional 30-Days from December 4, 2021 to January 3, 2022.</b></p>		<p><b>5. Jim Dunkelman Moved to Extend the Ability to Hold Board and All Standing Committee Meetings Via Teleconference or Video Conference under the Provisions of AB-361 for an Additional 30-Days from December 4, 2021 to January 3, 2022. Katie Galvin-Surbatovic 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passes.</b></p>
<p><b>6. Approve the 2022 Calendar Year Executive Committee Meeting Schedule</b></p>	<p>Brent Haskell stated the meetings are to be at GM Properties or hybrid unless health issues get worse. Melinda Pina pointed out the December 20<sup>th</sup> meeting is close to the Christmas holiday. No further discussion.</p>	<p><b>6. Jim Dunkelman Moved to Approve the 2022 Calendar Year Executive Committee Meeting Schedule. Katie Galvin-Surbatovic 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passes.</b></p>
<p><b>7. Discuss the Results of the Ambassador Questionnaire at the November 12, 2021 Board Meeting</b></p>	<p>Melinda Pina stated there was a lot of input in looking at pdf, pages 10 &amp; 11, and everyone has a valid point. Jim and Katie’s input was requested. Jim wants to give the task to the Committee to go forward. Melinda stated at the Sidewalk Committee meeting a Taskforce was created and they are to work with the WUA. Interested in what the Committee will come back to the Board with and work on the uniforms to make them more visible. If contributions are made the by WUA, possibly can have</p>	<p><b>7. No Action Taken</b></p>

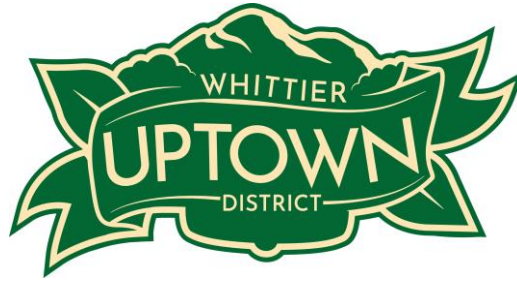


	<p>more Ambassadors. Katie Galvin-Surbatovic indicated most Board members are streamlined and in agreement. Brent Haskell stated the six-month extension ends January 12<sup>th</sup>. Discussion to take to legal and possible downtime without the Ambassadors. Reason for not extending – already done once and Ambassadors are on an interim contract. The current contract is month-to-month with a six-month hard stop. Per the bylaws the contracts are to be a maximum of 3 years before being rebid if over \$25k. Jim and Katie okay with having a gap in service until a new agreement is signed. Frank Rinaldi wants the Ambassadors in place through the holidays since it is the busiest time of year. Brent stated a 30-Day Notice will need to be provided on December 12<sup>th</sup> if UWIA cannot extend Aleco’s contract. Frank wants a Vote on the Board Agenda. The action of extending Aleco’s monthly contract will be dependent on what legal say about the extension. Brent is to contact Rutan &amp; Tucker, LP. Dave Gonzalez stated the first Taskforce Committee meeting was held before December with 3 – 4 meetings scheduled. The Taskforce will need 1 ½ months maximum.</p>	
<p><b>8. Discuss and Establish the Agenda for the UWIA Board Meeting on December 9, 2021</b></p>		<p><b>8. No Action Taken</b></p>



<b>9. Announcement of Closed Session Beginning.</b>	An announcement was made at 8:35 a.m. Closed session to begin.	<b>9. No Action Taken</b>
<b>10. Closed Session to Begin Regarding Presentation by the District Manager Task Force for the RFP Process and Recommendations to the Executive Committee</b>		<b>10.</b>
<b>11. Announcement of Closed Session Ending</b>	Adjourned at 9:55 a.m.	<b>11.</b>
<b>12. If a Resolution is Attained During the Closed Session Meeting the Results Will Be Presented.</b>		<b>12.</b>
<b>13. Other Committee Items</b>		<b>13. No Action Taken</b>
<b>14. Next UWIA Executive Committee Meeting</b>	The next regularly scheduled meeting will be on Tuesday, December 28, 2021, at 8:00 a.m. at 13305 Penn Street, Suite 200, Whittier, CA 90602 or possibly telephonically.	<b>14. No Action Taken</b>
<b>15. Adjournment</b>	The meeting was adjourned at 9:55 a.m.	<b>15. No Action Taken</b>

Minutes were taken by Brent Haskell and Stephanie Shamp with GM Properties.



## UWIA Board Meeting Announcement

On September 16, 2021, Governor Newsom signed AB361, which allows board members / committee members to vote to continue to attend publicly announced meetings telephonically while California is in a declared state of emergency. Effective January 3, 2022, the Executive Committee voted to extend the provisions of AB361 for Board and committee meetings for another 30 days (extended through February 2, 2022). Please be advised that some, or all, Board members may attend this meeting telephonically.

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**Uptown Whittier Improvement Association  
Board of Directors  
Whittier Community Center, 7630 Washington Avenue  
TELECONFERENCE  
Thursday, January 13, 2022, at 8:30 a.m.**

**Current List of UWIA Board Members:** Ginny Ball, Jim Dunkelman (Treasurer), Roland Fargo, Katie Galvin-Surbatovic (Secretary) or Ben Pongetti or Brian Saeki, David Gonzalez, Stephen Ortiz or Irene McCallister, Milt Pate, Melinda Pina (Vice President), Frank Rinaldi (President), Steven Rodriguez

### **AGENDA**

1. **Call to Order: Frank Rinaldi, President**
  
2. **Roll call: Brent or Stephanie**

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- 3. Public Comment** - The public is invited to address the UWIA Board regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the Board cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.
- 4. Approval of the December 9, 2021 UWIA Board meeting minutes** *Action Item*
- 5. Aleco was given their 30-day notice with an effective end date of January 12, 2022, making their last weekend of work, January 6<sup>th</sup> – January 8<sup>th</sup>.**
- 6. Committee tasks:**
- a. Executive Committee: Frank Rinaldi**
    - 1. Frank Rinaldi
      - Executive Committee update
      - Other
    - 2. Finance report – Jim Dunkelman
      - Review of financials
      - Update on timing issues for vendor billing
      - Other
  - c. Contractor Update – If contractors / vendors are available in person or on the call they can provide any updates / revisions not included in reports or be available for questions should there be any**
    - 1. Aleco – Carlos (report attached)
    - 2. Edna Becerra (report attached)
    - 3. Coastal Landscape Services – Tyson (report attached)
  - d. District Identity Committee: Andrew Pina**
    - 1. District Identity Committee update
    - 2. Other
  - e. Sidewalk Operations Committee: Steven Rodriguez**
    - 1. Sidewalk Operations Committee update
    - 2. Update on skateboarder signage
    - 3. Other

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- f. **Land Use and Project Review Committee: Frank Rinaldi**
1. Land Use Committee update
  2. Other

**7. Other Board Items**

- 8. Next Regularly Scheduled UWIA Board Meeting: February 10, 2022, at 8:30 a.m., at the Whittier Community Center, 7630 Washington Ave or possibly via teleconference.**

- 9. Adjournment:** \_\_\_\_\_

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