



UWIA Executive Committee Meeting Announcement

On March 12, 2020, Governor Newsom issued Executive Order No. N-29-20, which allows board members / committee members to attend publicly announced meetings telephonically. Please be advised that some, or all, committee members may attend this meeting telephonically.

Consistent with mandates of Executive Order No. N-29-20, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. GM Properties will not be open to the public for this meeting; however public comment on the attached agenda can be provided via email at info@uwia.org.

Please submit public comments and questions at least one hour before the start of the meeting to ensure the Executive Committee members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association
Executive Committee
GM Properties, 13305 Penn Street, Suite 200
TELECONFERENCE MEETING
Tuesday, June 29, 2021, 8:00 a.m.**

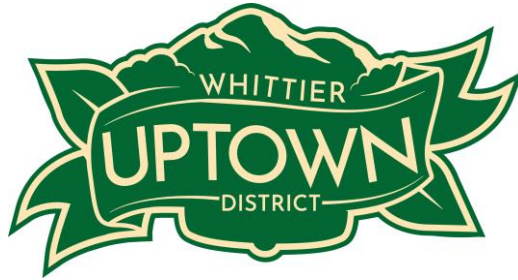
Current List of UWIA Executive Committee Members: Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Vice President), Stephen Ortiz (Secretary) and Frank Rinaldi (President)

AGENDA

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Executive Committee (EC) regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the EC cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602
P (562) 697-5000 ■ F (562) 693-2126
info@uwia.org ■ www.uwia.org



4. Approve the Executive Committee minutes from May 25, 2021 **Action Item**
5. Update on Executive Order N-29-20 regarding meetings (Brown Act compliance)
6. Update on status of agreement with maintenance vendor, Coastal Landscapes
7. Taskforce update on meeting with Whittier Chamber
8. Discuss / update on Greenleaf Promenade
9. Discuss and establish the agenda for the UWIA Board meeting on July 8, 2021
10. Other Committee items
11. Next UWIA Executive Committee Meeting date: July 27, 2021, 8:00 a.m., at GM Properties, 13305 Penn St, Suite 200, Whittier, CA 90602 or possibly telephonically
12. Adjournment: _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the Whittier Train Depot, at the meeting location designated for the Board or Committee meeting and on their website www.uwia.org. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell brent@gmpropertiesinc.com or Stephanie Shamp stephanie@gmpropertiesinc.com of GM Properties at (562) 697-5000.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602
P (562) 697-5000 ■ F (562) 693-2126
info@uwia.org ■ www.uwia.org



**Uptown Whittier Improvement Association
Executive Committee
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602
TELECONFERENCE MEETING
Tuesday, May 25, 2021, 8:00 a.m.**

Present: Frank Rinaldi (President), Katie Galvin-Surbatovic (Vice President), Jim Dunkelman (Treasurer)

Absent: Stephen Ortiz (Secretary)

Guests: Milt Pate

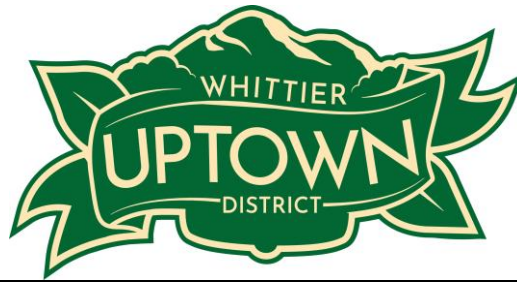
Consultant: Brent Haskell and Stephanie Shamp – GM Properties

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order	Frank Rinaldi called the meeting to order at 8:02 a.m.	1. No Action Taken
2. Roll call and announcements	Brent Haskell took roll call.	2. No Action Taken
3. Public Comment	Brent Haskell stated no emails received for public comment.	3. No Action Taken
4. Approve the Executive Committee Meeting Minutes from April 27, 2021	Corrections need to be made as follows:	4. Jim Dunkelman Motioned to Approve the Executive Committee Meeting Minutes from April 27, 2021. Katie Galvin-Surbatovic 2nd. All in Favor. Motion Passed.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

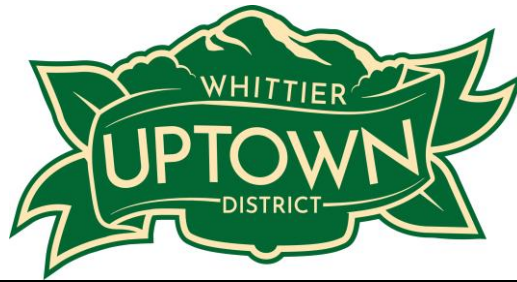
c/o GM Properties Inc. ■ 13305 Penn Street ■ Suite 200 ■ Whittier, CA 90602
P (562) 697-5000 ■ F (562) 693-2126
info@uwia.org ■ www.uwia.org



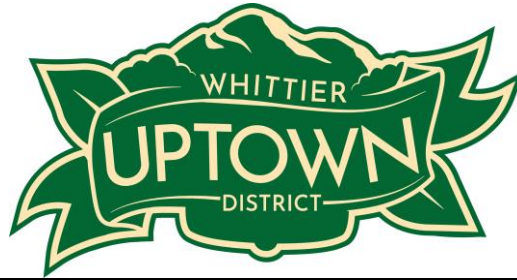
<p>5. Executive Committee to Consider Purchasing a One-Year Subscription to Zoom at a Cost of \$149.90</p>	<p>The Executive Committee to consider purchasing a Zoom subscription. Frank Rinaldi made a motion to purchase a one-year subscription to Zoom because of the ability to see faces and not have number restrictions imposed by the existing teleconference lines. Jim Dunkelman asked if the Zoom could be utilized for board meetings after the state reopens. Frank thought that the Board could not, but that the other Committees could. Brent stated that was not accurate - Neither the Board nor the standing Committees could use the Zoom once everything is fully open, assuming the governor undoes the loosening of the Brown Act requirements, that are currently in place. Brent also stated the Zoom could only be utilized for Taskforce meetings once that point is reached. Discussion was had about alternative methods for video conferences. One option discussed was Google Meet and another was to utilize Whittier College's Zoom account. Brent and Jim to discuss both options.</p>	<p>5. Frank Rinaldi Motioned to Approve the One-Year Zoom Subscription at the Cost of \$149.90. Katie Galvin-Surbatovic 2nd. Frank Rinaldi Withdrew Motion after discussion.</p>
<p>6. Committee to Discuss Establishing a Task Force for the District Manager FRP and Determine if Rutan & Tucker, LLP Should Prepare an RFP for the Task Force to Submit and If Rutan & Tucker should Prepare the</p>	<p>Discussion held on District Manager pending RFP. Brent Haskell informed the Executive Committee the reason the RFP is necessary every three years is not because of the Brown Act but because of the agreement between the City and the UWIA. Brent stated he is not sure of the dollar amount off the top of his head but the agreement states if a contract with a vendor is over a certain dollar amount it can only be for a maximum of three years</p>	<p>6. The Selection of a Task Force to be on the June 10th Board Meeting Agenda.</p>



<p>District Manager Agreement</p>	<p>before a new RFP has to be issued. The three-year anniversary for the district manager ends August 31, 2021. Brent stated since this RFP is for the position that GM Properties currently holds, he can only assume the UWIA does not want GM Properties involved in this process. The Executive Committee discussed options and would like to bring the discussion of selecting a task force at the June 10th Board meeting to determine the next steps in creating the RFP for the district manager position. Jim Dunkelman stated he does not have a copy of the original RFP. Brent stated he would look and if he has it will forward to Jim.</p>	
<p>7. Committee to Discuss and Work on the Election Packet. The Packet Should be Approved by the Executive Committee No Later than the June 29, 2021 Meeting so it can be Presented and Approved by the Board at the July 8, 2021 Meeting Prior to Sending to the Property Owners</p>	<p>Frank Rinaldi & Jim Dunkelman stated it looks good and further discussion on the letter and packet to the owners regarding September Election. Brent Haskell updated the dates to reflect current dates. Frank Rinaldi stated it looks like it is ready to go and asked Brent if this could be an action item. Brent Haskell stated if the Executive Committee thinks it should be an action item because of timing they can vote to make it an action item and then vote to approve the packet to be presented to the Board for their approval at the June 10th meeting.</p>	<p>7. Jim Dunkelman Made a Motion to Make the Agenda Item to Discuss the Owner Packet / Letter an Action Item. Katie Galvin-Surbatovic with a 2nd. All in Favor of Motion to Make the Agenda Item an Action Item. Motion Passes.</p> <p>Jim Dunkelman Made a Motion to Approve the Owner Letter / Packet, with Allowing for any Modifications for Dates that are Inaccurate, to Present to the Board for their Approval.</p>

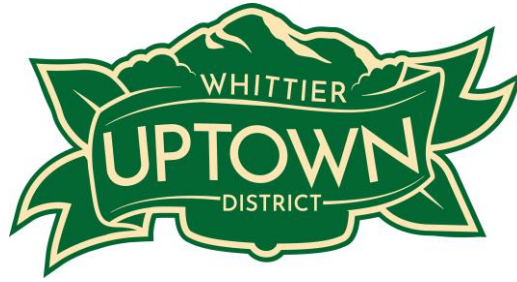


		Katie Galvin-Surbatovic with a Second. All in Favor, Motion Passes.
8. Taskforce Update on Meeting with the Whittier Chamber	Frank Rinaldi stated the meeting with the Task Force and Chamber mostly in agreement on the same goals. There are two goals 1) Create a relationship system to use college internships in uptown 2) Security of Uptown through a business watch program. Further discussion on break ins and transient issues. Katie Galvin-Surbatovic stated best to talk with the Chief of Police as the police are fully staffed, create the relationship with awareness, insight, and context at the Board meeting. Brent to invite the Chief to the next Board Meeting.	8. No Action Taken
9. Discuss / Update on Greenleaf Promenade	Katie Galvin-Surbatovic stated the City is wrapping up the survey. Information forthcoming. Permit violations were taken into consideration at the last UWIA meeting. Further discussion on following the rules and having onsite discussions. Outdoor dining talked about. If everything opens June 15 th then October 15 th the Promenade will temporarily end.	9. No Action Taken
10. Discuss and Establish the Agenda for the UWIA Board Meeting on June 10, 2021.		10. No Action Taken
11. Other Committee Items		11. No Action Taken



12. Next UWIA Executive Committee Meeting	The next regularly scheduled meeting will be on Tuesday, June 29, 2021 at 8:00 a.m. at 13305 Penn Street, Suite 200, Whittier, CA 90602 or possibly telephonically.	12. No Action Taken
13. Adjournment	The meeting was adjourned at 9:07 a.m.	13. No Action Taken

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.



UWIA Board Meeting Announcement

On March 12, 2020, Governor Newsom issued Executive Order No. N-29-20, which allows board members / committee members to attend publicly announced meetings telephonically. Please be advised that some, or all, committee members may attend this meeting telephonically.

Consistent with mandates of Executive Order No. N-29-20, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. Neither the Whittier Community Center nor GM Properties will be open to the public for this meeting; however public comment on the attached agenda can be provided via email at info@uwia.org.

Please submit public comments and questions at least one hour before the start of the meeting to ensure the Board members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association
Board of Directors
Whittier Community Center, 7630 Washington Avenue
TELECONFERENCE MEETING
Thursday, July 8, 2021, at 8:30 a.m.**

Current List of UWIA Board Members: Ginny Ball, Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Vice President) or Ben Pongetti or Brian Saeki, Stephen Ortiz (Secretary) or Irene McCallister, Milt Pate, Melinda Pina, Frank Rinaldi (President), Steven Rodriguez and Mark St. Julien

AGENDA

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Board regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the Board cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602
P (562) 697-5000 ■ F (562) 693-2126
info@uwia.org ■ www.uwia.org



4. Approval of the UWIA Board meeting minutes from June 10, 2021 *Action Item*

5. Committee tasks:

a. Executive Committee: Frank Rinaldi

1. Frank Rinaldi
 - Executive Committee update
 - Taskforce update on meeting with Whittier Chamber
 - Taskforce update on RFP for the District Manager
 - Other
2. Finance report – Jim Dunkelman
 - Review UWIA financials
 - Other

b. Contractor Update – If contractors / vendors are available in person or on the call they can provide any updates / revisions not included in reports or be available for questions should there be any

1. Aleco – Carlos (report attached)
2. Edna Becerra (report attached)
3. Coastal Landscape Services – Tyson (report attached)

c. District Identity Committee: Ricardo Diaz

1. District Identity Committee update
2. Update on summer banners
3. Other

d. Sidewalk Operations Committee: Steven Rodriguez

1. Sidewalk Committee update
2. Update on progress of Ambassador RFP
3. Update on current Ambassador agreement
4. Other

e. Land Use and Project Review Committee: Frank Rinaldi

1. Land Use Committee update
2. Other

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602
 P (562) 697-5000 ■ F (562) 693-2126
 info@uwia.org ■ www.uwia.org



6. Other Board Items

7. Next Regularly Scheduled UWIA Board Meeting: August 12, 2021, at 8:30 a.m., at the Whittier Community Center, 7630 Washington Ave or possibly telephonically

8. Adjournment: _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the Whittier Train Depot, at the office of the UWIA (GM Properties) and on their website www.uwia.org. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell brent@qmpropertiesinc.com or Stephanie Shamp stephanie@qmpropertiesinc.com of GM Properties at (562) 697-5000.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602
 P (562) 697-5000 ■ F (562) 693-2126
 info@uwia.org ■ www.uwia.org