



## **UWIA Executive Committee Meeting Announcement**

On March 12, 2020, Governor Newsom issued Executive Order No. N-29-20, which allows board members / committee members to attend publicly announced meetings telephonically. Please be advised that some, or all, committee members may attend this meeting telephonically.

Consistent with mandates of Executive Order No. N-29-20, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. GM Properties will not be open to the public for this meeting; however public comment on the attached agenda can be provided via email at [info@uwia.org](mailto:info@uwia.org).

Please submit public comments and questions at least one hour before the start of the meeting to ensure the Executive Committee members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association  
Executive Committee  
GM Properties, 13305 Penn Street, Suite 200  
TELECONFERENCE MEETING  
Tuesday, June 30, 2020, 8:00 a.m.**

**Current List of UWIA Executive Committee Members:** Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Vice President) and Frank Rinaldi (President)

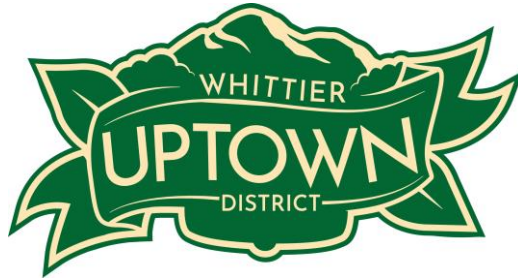
### **AGENDA**

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Executive Committee (EC) regarding any item of business. Speakers must limit their comments to two minutes.

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UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602  
P (562) 697-5000 ■ F (562) 693-2126  
[info@uwia.org](mailto:info@uwia.org) ■ [www.uwia.org](http://www.uwia.org)



Pursuant to State law, the EC cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

4. **Approve the Executive Committee minutes from May 26, 2020** *Action Item*
5. **Discuss ways the WUA and UWIA can improve how the two organizations work together and share information**
6. **Update regarding nomination committee and letter / nomination form to be sent to the property owners.**
7. **Discuss Monica Oviedo stepping down as the representative for Whittier Union High School District. Add an action item to the board agenda asking for a volunteer or nomination to fill the vacated Secretary position.**
8. **Discuss and establish the agenda for the UWIA Board meeting on July 9, 2020**
9. **Other Committee Items**
10. **Next UWIA Executive Committee Meeting date: July 28, 2020, 8:00 a.m., at GM Properties, 13305 Penn St, Suite 200, Whittier, CA 90602 or possibly telephonically**
11. **Adjournment:** \_\_\_\_\_

**BROWN ACT:**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the Whittier Train Depot, at the meeting location designated for the Board or Committee meeting and on their website [www.uwia.org](http://www.uwia.org). Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell [brent@gmpropertiesinc.com](mailto:brent@gmpropertiesinc.com) or Stephanie Shamp [stephanie@gmpropertiesinc.com](mailto:stephanie@gmpropertiesinc.com) of GM Properties at (562) 697-5000.*

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**Uptown Whittier Improvement Association  
Executive Committee  
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602  
**TELECONFERENCE MEETING**  
Tuesday, May 26, 2020, 8:00 a.m.**

**Present:** Frank Rinaldi (President), Katie Galvin-Surbatovic (Vice President), Jim Dunkelman (Treasurer), and Monica Oviedo (Secretary)

**Absent:**

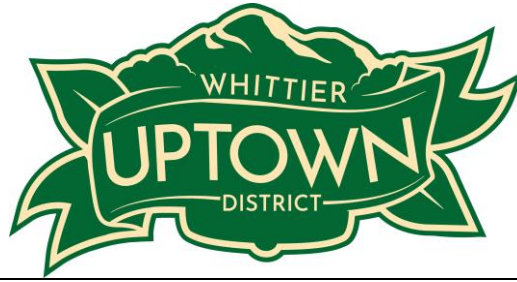
**Guests:** Mark St. Julien

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties

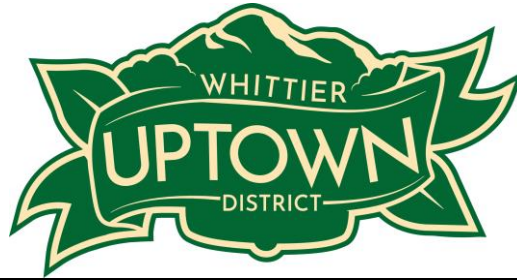
**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Frank Rinaldi called the meeting to order at 8:05 a.m.	<b>1. No Action Taken</b>
<b>2. Roll call and announcements</b>		<b>2. Brent Haskell took roll call.</b>
<b>3. Public Comment</b>	Frank Rinaldi asked Brent Haskell if there were any comments received from the public. Brent replied no.	<b>3. No Action Taken</b>
<b>4. Approve the Executive Committee Meeting Minutes dated April 28, 2020</b>	Corrections need to be made as follows:	<b>4. Jim Dunkelman motioned to approve the April 28, 2020 Executive Committee minutes. Monica Oviedo 2<sup>nd</sup>. All approved and passed.</b>

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



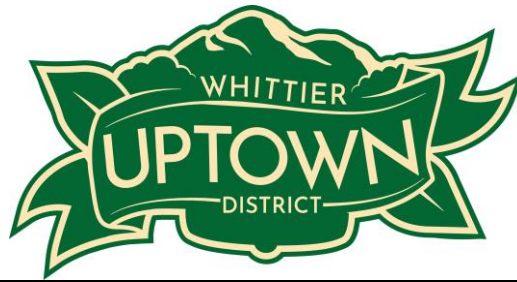
<p><b>5. Approve the Executive Committee Special Meeting Minutes dated May 4, 2020</b></p>	<p>Corrections need to be made as follows: Discussion as follows:</p> <p>Frank Rinaldi provided a summary of Frank Medina’s request to come up with a plan. The Executive Committee heard the concern WUA had and asked to be present at the WUA meeting. Brent Haskell made a formal meeting request for information and did not get a response. Brent confirmed he sent an email to Frank M and Olivia of the WUA. Frank Rinaldi followed up with a phone call to Frank M requesting information regarding the meeting date and time so he could inform participants from the UWIA. Frank Medina agreed to do so and did not provide the details. Frank Rinaldi does not know if it is still important to WUA or if the issue has been addressed. Frank is at a loss. Katie Galvin-Surbatovic stated WUA meetings are the 3<sup>rd</sup> Monday of the month, which was last Monday. Katie attended as a city representative. Sidewalk cleaning was discussed. Frank Medina has been spending a lot of time at the hospital. Frank’s daughter had brain surgery. Frank Rinaldi stated he had that discussion with Frank Medina, and prayers are with the family, but someone needs to continue communication. Frank Rinaldi understands request for sidewalk cleaning. UWIA needs to look at the relationship between WUA &amp; UWIA and invite Frank Medina to an Executive Committee meeting. Not open to having the discussion at a Board Meeting. A lot of requests but no participation in what</p>	<p><b>5. Jim Dunkelman motioned to approve the May 4, 2020 Executive Committee Special Meeting Minutes. Monica Oviedo 2<sup>nd</sup>. All in favor. Motion passed.</b></p> <p><b>Brent Haskell to extend an invitation to Frank Medina with WUA to attend the next Executive Committee meeting.</b></p>
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	<p>         UWIA whether funds or time. Frank Rinaldi wants to see more of a working together relationship. Jim Dunkelman is in agreement having Frank Medina attend an Executive Committee meeting. Katie agreed and happy to attend and have ongoing conversation on regular communication. Jim asked if WUA has strong feelings of UWIA and what UWIA should or should not be doing. Katie replied WUA has had the longer relationship with the owners. Sidewalk cleaning, Ambassador, and mural discussed. WUA wants to be in the loop and work as a team. Jim stated the meeting more exploratory with WUA. Katie stated City Council looking at public works temporarily closing Greenleaf Avenue to vehicles, between Wardman to Hadley Street, to support business recovery and allow for outdoor dining. Sidewalks open. Logistics not figured out City Council meeting tonight with discussion with WUA, UWIA, and the Whittier Chamber and set a follow up meeting. The re-opening of the parking structure on Bright Avenue to be Thursday, May 28, 2020. The concept to funnel people to the Bright Avenue parking. Frank Rinaldi discussed the city guidelines of no nail and hair salons to open and reaching out to the governor for assistance. Governor Gavin Newsom set guidelines for each city to discuss options of re-opening. Further discussion on Los Angeles County and Whittier new normal on shopping and business security. Katie       </p>	
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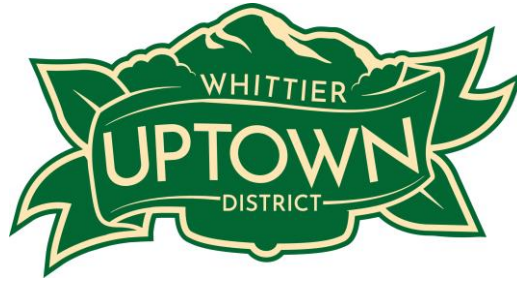
	<p>stated she will look into it and get back to the Board.</p>	
<p><b>6. Discuss the election in September and appointment of three Board members (at least two need to be property owners) for the Nomination Committee. Attached contains a list of current Board members with expiring terms on 09-2020, the prior year packet, and a rough draft of current packet.</b></p>	<p>Brent Haskell stated the content is for informational purposes and for the July meeting. The attached packet is to go out at the July Board meeting for approval. Last year approval went out July 22, 2019. Frank Rinaldi stated the letter needs to be re-written. Jim Dunkelman stated it is attached and dates need to be figured out. Frank and Brent stated there needs to be 3 more members, Frank R needs to be one, and of those 3 at least one more has to be a property owner. Once the Nomination Committee is figured out the changes to the packet will be made. Frank asked if it is okay to reach out to the college, museum, and representatives with expiring term to make sure they still have interest in continuing. Brent replied he does not know what the college, city and museum plan to do but it is up to them to let the UWIA know who will be their representative. Brent also stated Frank can reach out and be proactive or address at the board meeting. Frank asked Jim and Katie Galvin-Surbatovic if they are continuing in the UWIA Association. Jim replied he plans on staying. Katie replied she is happy to stay on board if that is what everyone wants. Frank will bring up the remainder at the Board meeting and ask for the continuation.</p>	<p><b>6. No Action Taken</b></p>



<p><b>7. Discuss and establish the Agenda for the UWIA Board meeting on June 11, 2020</b></p>	<p>Frank Rinaldi asked if there were any items for discussion at the UWIA meeting. Jim Dunkelman and Monica Oviedo stated they have none. Frank asked to add Greenleaf Avenue to the Agenda or wait for the city. Katie Galvin-Surbatovic stated there is a City Council meeting tonight on the item. Monica does not want it to be an action item but thinks a discussion item on the President's status report regarding city outdoor dining (closing Greenleaf Ave to vehicles) and Covid-19.</p>	<p><b>7. No Action Taken</b></p>
<p><b>8. Other Committee Items</b></p>	<p>Monica Oviedo stated first to buy in the Groves. Old homes redone and look amazing. Katie Galvin-Surbatovic stated things at the City are going very well. Jeff Adams is the new City Director (Conal McNamara replacement). Jeff was the planning manager and in the process of retirement and is now postponing retirement for a year.</p>	<p><b>8. No Action Taken</b></p>
<p><b>9. Next UWIA Executive Committee Meeting</b></p>	<p>The next regularly scheduled meeting will be on Tuesday, June 30, 2020 at 8:00 a.m. at 13305 Penn Street, Whittier, CA.</p>	<p><b>9. No Action Taken</b></p>
<p><b>10. Adjournment</b></p>	<p>The meeting was adjourned at 8:45 a.m.</p>	<p><b>10. No Action Taken</b></p>

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.





## UWIA Board Meeting Announcement

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Please submit public comments and questions at least one hour before the start of the meeting to ensure the Board members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association  
Board of Directors  
Whittier Community Center, 7630 Washington Avenue  
TELECONFERENCE MEETING  
Thursday, July 9, 2020, at 8:30 a.m.**

**Current List of UWIA Board Members:** Ginny Ball, Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Vice President) or Ben Pongetti or Brian Saeki, Stephen Ortiz or Irene McCallister, Steven Rodriguez, Milt Pate, Melinda Pina, Frank Rinaldi (President), Mark St. Julien

### **AGENDA**

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Board regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the Board cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

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4. **Approval of the UWIA Board meeting minutes from June 11, 2020** *Action Item*

5. **Approve the letter / nomination packet to be mailed to property owners** *Action Item*

6. **The Board to ask for a volunteer or nomination for the vacated Secretary position formerly held by Monica Oviedo. If someone volunteers or is nominated and accepts, the Board will vote to approve the new Secretary** *Action Item*

7. **Committee tasks:**

a. **Executive Committee: Frank Rinaldi**

- 1. Frank Rinaldi
  - Executive Committee update
  - 
  - Other
- 2. Finance report – Jim Dunkelman
  - Review of financials
  - Other

b. **Contractor Update – If contractors / vendors are available in person or on the call they can provide any updates / revisions not included in reports or be available for questions should there be any**

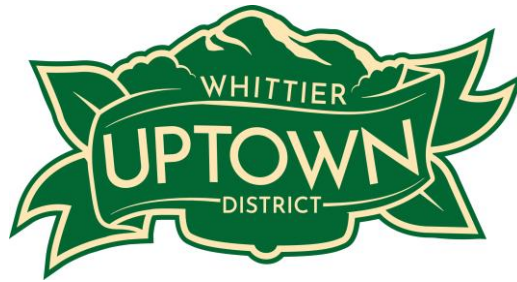
- 1. Aleco – Carlos (report attached)
- 2. Edna Becerra (report attached)
- 3. Coastal Landscape Services – Tyson (report attached)

c. **District Identity Committee: Ricardo Diaz**

- 1. District Identity Committee update
- 2. Update on umbrellas
- 3. Update on banners
- 3. Other

d. **Land Use and Project Review Committee: Frank Rinaldi**

- 1. Land Use Committee update
- 2. Other



- e. **Sidewalk Operations Committee: Stephen Rodriguez**
1. Sidewalk Operations Committee update
  2. Update of Greenleaf closure to vehicles to allow businesses to operate in the street
  3. Other

**8. Other Board Items**

- 9. Next Regularly Scheduled UWIA Board Meeting: August 13, 2020, at 8:30 a.m., at the Whittier Community Center, 7630 Washington Ave or possibly telephonically**

**10. Adjournment:** \_\_\_\_\_

**BROWN ACT:**

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