



UWIA Executive Committee Meeting Announcement

On September 16, 2021, Governor Newsom signed AB361, which allows board members / committee members to vote to continue to attend publicly announced meetings telephonically while California is in a declared state of emergency. Effective June 28, 2022, the Executive Committee voted to extend the provisions of AB361 for Board and committee meetings for another 30 days (extended through August 1, 2022). Please be advised that some, or all, Executive Committee members may attend this meeting telephonically.

Consistent with provisions of AB361, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. GM Properties will not be open to the public for this meeting; however public comment on the attached agenda can be provided via email at info@uwia.org.

Please submit public comments and questions at least one hour before the start of the meeting to ensure the Executive Committee members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association
Executive Committee
GM Properties, 13305 Penn Street, Suite 200
HYBRID / TELECONFERENCE
Tuesday, July 26, 2022, 8:00 a.m.**

Current List of UWIA Executive Committee Members: Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Secretary), Melinda Pina (Vice President) and Frank Rinaldi (President)

AGENDA

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Executive Committee (EC) regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the EC cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602
P (562) 697-5000 ■ F (562) 693-2126
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4. Approve the June 28, 2022 Executive Committee meeting minutes *Action Item*

5. Executive Committee to vote to extend the ability to hold meetings for the Board and all standing committees via teleconference or video conference under the provisions of AB-361 for an additional 30 days from August 1, 2022 to August 31, 2022. *Action Item*

6. Establish the nomination committee to review nomination forms and procedures. The committee is to consist of the President and at least 3 other board members appointed by the President (at least two of whom need to be property owners).

7. Discuss and establish the agenda for the UWIA Board meeting on August 11, 2022 (note: to be held hybrid with the in person at the Community Center room 3 if item 5 above is approved).

8. Other Committee items.

9. Next UWIA Executive Committee Meeting date: August 30, 2022, 8:00 a.m., at GM Properties, 13305 Penn St, Suite 200, Whittier, CA 90602, or possibly via teleconference.

10. Adjournment: _____

BROWN ACT:

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the Whittier Train Depot, at the meeting location designated for the Board or Committee meeting and on their website www.uwia.org. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell brent@gmpropertiesinc.com or Stephanie Shamp stephanie@gmpropertiesinc.com of GM Properties at (562) 697-5000.

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**Uptown Whittier Improvement Association
Executive Committee
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602
HYBRID TELECONFERENCE MEETING
Tuesday, June 28, 2022, 8:00 a.m.**

Present: Frank Rinaldi (President), Melinda Pina (Vice-President), Jim Dunkelman (Treasurer), and Katie Galvin-Surbatovic (Secretary)

Absent:

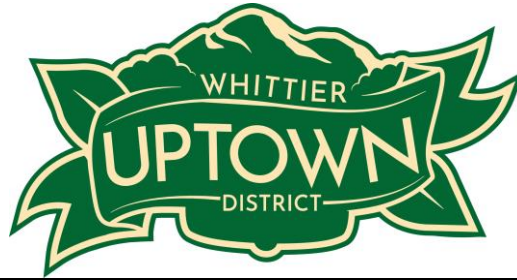
Guests: David Gonzalez

Consultant: Stephanie Shamp – GM Properties

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order	Melinda Pina called the meeting to order at 8:05 a.m.	1. No Action Taken
2. Roll call and announcements	Stephanie Shamp took roll call.	2. No Action Taken
3. Public Comment	Stephanie Shamp stated no emails received for public comment. Melinda Pina stated at the last Sidewalk meeting Stephen Ortiz is concerned about meeting minutes and wants the minutes a little more in depth or in more detail for the owners reading the minutes.	3. No Action Taken
4. Approve the May 31, 2022 Executive Committee Meeting Minutes	Corrections need to be made as follows:	4. Jim Dunkelman Motioned to Approve the May 31, 2022 Executive Committee

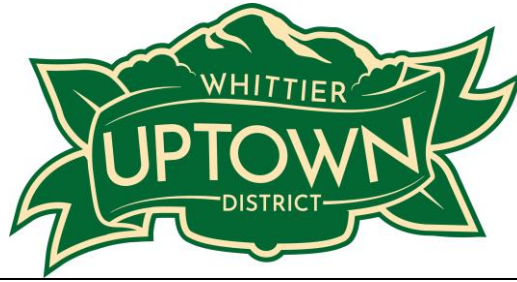
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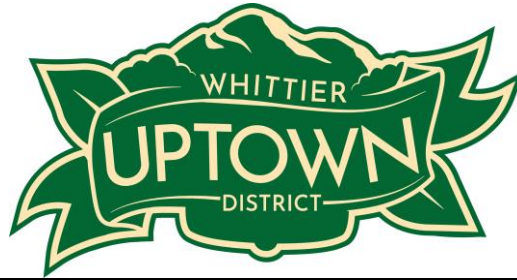
		<p>Meeting Minutes. Katie Galvin-Surbatovic 2nd. No Further Discussion. Motion Passed.</p>
<p>5. Vote to Extend the Ability to Hold Board and All Standing Committee Meetings Via Teleconference or Video Conference under the Provisions of AB-361 for an Additional 30-Days from July 2, 2022 to August 1, 2022</p>	<p>Melinda Pina asked if there is an update. Katie Galvin-Surbatovic stated the City has continued to extend the provisions of AB-361 for another 30 days.</p>	<p>5. Jim Dunkelman Moved to Extend the Ability to Hold Board and All Standing Committee Meetings Via Teleconference or Video Conference under the Provisions of AB-361 for an Additional 30-Days from July 2, 2022 to August 1, 2022. Katie Galvin-Surbatovic 2nd. Motion Passed.</p>
<p>6. Discuss the Attached Draft District Manager RFP and Determine to Approve for Board Review. Also, Determine if Legal is to Review the RFP Before or After Board Review, and Additional Details Will Need to be Provided Prior to Legal Review</p>	<p>Melinda Pina feels the attorney should review the Draft RFP. Jim Dunkelman questioned PDF page 11, 2nd bullet if wording should include at the Board Meeting. Jim also wants to include the term of engagement/length of contract and needs to add the submittal process. Frank Rinaldi wants to add the annual review of services for all vendor contracts. Upon removal of a vendor it is good to have the annual review in the contract.</p>	<p>6. Jim Dunkelman Motioned to take the Draft District Manager RFP to the Board with the Edits. Frank Rinaldi 2nd. Stephanie Shamp Took Roll Call. Motion Approved.</p>
<p>7. Discuss and Determine if the Ambassador RFP,</p>	<p>David Gonzalez stated he will have an RFP document to the Board and asked if the District Manager has a format. Frank</p>	<p>7. Melinda Pina Motioned for the Sidewalk Committee to</p>



<p>When Ready, Should be Prepared by Legal or Reviewed by Legal. If only Reviewed by Legal, Should it be Prior To or After Board Approval</p>	<p>Rinaldi stated there is no legal format and in going off memory, the process should not be in the bylaws. The process is to go with legal and Frank is happy to review. David Gonzalez wanted to confirm the review process. Frank stated the Committee is to create an RFP for Executive Committee Review, then legal.</p>	<p>Proceed with the Format to RFP and then to Legal. Jim Dunkelmann 2nd. Stephanie Shamp Took Roll Call. All in Favor. Motion Approved.</p>
<p>8. Discuss the June 14th City Council Meeting Regarding the Three Options for Greenleaf Avenue/Promenade</p>	<p>The Chamber reached out. UWIA's consensus is to keep the Promenade open. WUA came to an agreement to keep open as well. Chamber wants to do the same. Carol with the Chamber and Justin with WUA to attend today's meeting. One representative for each organization to speak. Two Council members for closed, two for open, and one recuse as their business is on the street. Katie Galvin-Surbatovic is interested on how it goes at the meeting. Brian and Katie met with WUA and they were in support of option #3 but closed during the days of the week. Seasonal changes inquired. Melinda Pina stated it came up but for special events. Katie stated WUA may have gotten support and the vote dies on an impasse of a 2/2 vote. Melinda stated she didn't realize if there is no change, the no votes get what they want. Justin is focused on the restaurants and is working really hard to go over that 3rd option. Katie plans on putting the Promenade on the Agenda tonight to support or not. The City meeting Agenda further discussed. Frank Rinaldi asked if the 3rd item provides</p>	<p>8. No Action Taken</p>

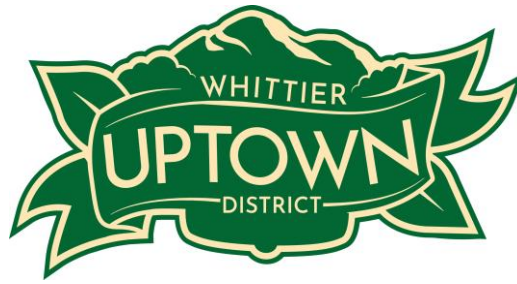


	<p>islands. Katie replied it includes parklets, expanded sidewalks, and implement bollards. The work would be far easier to do in the future if included now. There would be more outdoor space gatherings for no specific restaurant. Frank asked if the Council Member that represents the district has more of a say. Katie replied there is no pull, but Octavio Cesar Martinez is more vocal than before in favor. Melinda asked the only point of contention is all new trees. Frank also asked if the trees are in stages in a phased-out approach. Katie stated it is unknown and does not have that answer. Melinda stated the tree removal is every 3 years and every 3rd tree, so one tree is removed each year. Frank stated either way it works in maintaining the canopy. Frank confirmed who will be attending the City Council meeting and thanked staff for coming up with the 3rd option. It brings all the parties together. Katie stated from a staff perspective, likes to do what everybody likes.</p>	
<p>9. Discuss and Establish the Agenda for the UWIA Board Meeting on July 14, 2022</p>	<p>Stephanie Shamp confirmed the Board meeting is at GM Properties. Melinda Pina wants to create a Retreat Agenda with discussion bullet points. Frank Rinaldi wants to create a list of items to establish the meeting or ask how to go about it on a step-by-step voting system. Melinda wants the Committees to meet with the Board and move on from there. With each Committee revisiting goals. Where are</p>	<p>9. No Action Taken</p>



	<p>they at and if not accomplished what is the timeline. Frank wants to include the Chamber internship. All Committees and Task Forces are working in unity, and all is volunteer work. The venue and time are not solidified. There are 4 or 5 hours dedicated for it at Melinda's location. Frank stated UWIA will reimburse expenses. GM created a retreat list that is to be added to the Board Packet for review.</p>	
10. Other Committee Items		10. No Action Taken
11. Next UWIA Executive Committee Meeting	<p>The next regularly scheduled meeting will be on Tuesday, July 26, 2022, at 8:00 a.m. at 13305 Penn Street, Suite 200, Whittier, CA 90602 or hybrid teleconference.</p>	11. No Action Taken
12. Adjournment	<p>The meeting was adjourned at approximately 8:57 a.m.</p>	12. No Action Taken

Minutes were taken by Stephanie Shamp with GM Properties.



UWIA Board Meeting Announcement

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Please submit public comments and questions at least one hour before the start of the meeting to ensure the Board members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association
Board of Directors
Whittier Community Center, 7630 Washington Avenue, Room 3
HYBRID / TELECONFERENCE
Thursday, August 11, 2022, at 8:30 a.m.**

Current List of UWIA Board Members: Ginny Ball, Jim Dunkelman (Treasurer), Roland Fargo, Katie Galvin-Surbatovic (Secretary) or Ben Pongetti or Brian Saeki, David Gonzalez, Stephen Ortiz or Irene McCallister, Milt Pate, Melinda Pina (Vice President), Frank Rinaldi (President), Steven Rodriguez

AGENDA

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**

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- 4. Approval of the July 14, 2022 UWIA Board meeting minutes** *Action Item*
- 5. Review Ambassador RFP and approve to go to legal prior to posting???** *Action Item*
- 6. Board to determine if they would like to extend the Coastal Landscape agreement for another year and have attorney prepare the amendment as recommended by the Sidewalk Operations Committee????** *Action Item*
- 7. Board to**
- 8. Committee tasks:**
- a. Executive Committee: Frank Rinaldi**
1. Frank Rinaldi
 - Executive Committee update
 - Other
 2. Finance report – Jim Dunkelman
 - Review of financials
 - Other
- c. Contractor Update – If contractors / vendors are available in person or on the call they can provide any updates / revisions not included in reports or be available for questions should there be any**
1. Edna Becerra (report attached)
 2. Coastal Landscape Services – Tyson (report attached)
- d. District Identity Committee: Andrew Pina**
1. District Identity Committee update
 2. Other

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- e. **Sidewalk Operations Committee: Steven Rodriguez**
 - 1. Sidewalk Operations Committee update
 - 2. Update on status of Hospitality Ambassador RFP
 - 3. Other

- f. **Land Use and Project Review Committee: Frank Rinaldi**
 - 1. Land Use Committee update
 - 2. Other

9. Other Board Items

10. Next Regularly Scheduled UWIA Board Meeting: September 8, 2022, at 8:30 a.m., at the Whittier Community Center, 7630 Washington Ave or possibly via teleconference.

11. Adjournment: _____

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