

## **UWIA Executive Committee Meeting Announcement**

On March 12, 2020, Governor Newsom issued Executive Order No. N-29-20, which allows board members / committee members to attend publicly announced meetings telephonically. Please be advised that some, or all, committee members may attend this meeting telephonically.

Consistent with mandates of Executive Order No. N-29-20, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. GM Properties will not be open to the public for this meeting; however public comment on the attached agenda can be provided via email at [info@uwia.org](mailto:info@uwia.org).

Please submit public comments and questions at least one hour before the start of the meeting to ensure the Executive Committee members receive them in time to view them at the meeting.

**Uptown Whittier Improvement Association  
Executive Committee  
GM Properties, 13305 Penn Street, Suite 200  
TELECONFERENCE MEETING  
Tuesday, July 27, 2021, 8:00 a.m.**

**Current List of UWIA Executive Committee Members:** Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Vice President), Stephen Ortiz (Secretary) and Frank Rinaldi (President)

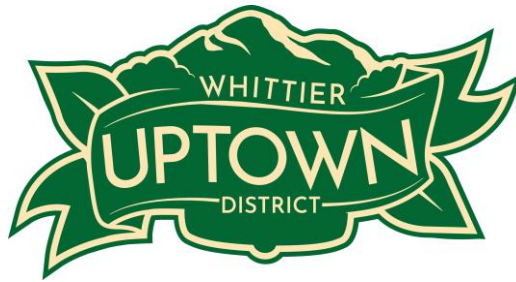
### **AGENDA**

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Executive Committee (EC) regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the EC cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

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UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

c/o GM Properties ■ 13305 Penn Street, Suite 200 ■ Whittier, CA 90602  
P (562) 697-5000 ■ F (562) 693-2126  
[info@uwia.org](mailto:info@uwia.org) ■ [www.uwia.org](http://www.uwia.org)



4. Approve the Executive Committee minutes from June 29, 2021. *Action Item*
5. Update on election nomination forms received.
6. Update on status of temporary agreement with Aleco.
  
7. Update on Ambassador RFP.
  
8. Update on 2021 – 2022 tax assessments.
  
9. Update on in person Board meetings.
  
10. The November Board meeting originally scheduled for, Thursday, November 11<sup>th</sup> falls on Veterans Day so the Community Center is not open. Executive Committee to decide if they want to move the scheduled meeting to November 10<sup>th</sup> or November 12<sup>th</sup> at 4:30 p.m. or let the Board decide at their next scheduled meeting. If the Executive Committee decides to choose an alternate date a vote will be taken. *Action Item*
  
11. Discuss and establish the agenda for the UWIA Board meeting on August 12, 2021.
  
12. Other Committee items.
  
13. Next UWIA Executive Committee Meeting date: August 31, 2021, 8:00 a.m., at GM Properties, 13305 Penn St, Suite 200, Whittier, CA 90602 or possibly telephonically.
  
14. Adjournment: \_\_\_\_\_

**BROWN ACT:**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at the Whittier Train Depot, at the meeting location designated for the Board or Committee meeting and on their website [www.uwia.org](http://www.uwia.org). Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Brent Haskell [brent@gmpropertiesinc.com](mailto:brent@gmpropertiesinc.com) or Stephanie Shamp [stephanie@gmpropertiesinc.com](mailto:stephanie@gmpropertiesinc.com) of GM Properties at (562) 697-5000.*

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**Uptown Whittier Improvement Association  
Executive Committee  
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602  
**TELECONFERENCE MEETING**  
Tuesday, June 29, 2021, 8:00 a.m.**

**Present:** Frank Rinaldi (President), Katie Galvin-Surbatovic (Vice President), Jim Dunkelman (Treasurer), and Stephen Ortiz (Secretary)

**Absent:**

**Guests:** Milt Pate, Steven Rodriguez, David Gonzalez, Chief Aviv Bar

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties; and Carlos Lopez - Aleco

**MINUTES:**

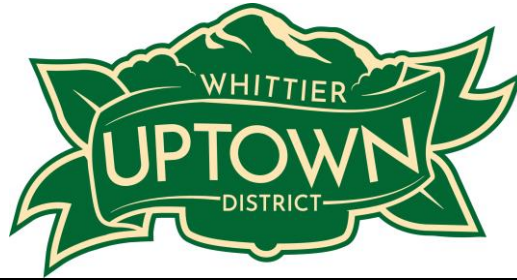
<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Frank Rinaldi called the meeting to order at 8:02 a.m.	<b>1. No Action Taken</b>
<b>2. Roll call and announcements</b>	Brent Haskell took roll call.	<b>2. No Action Taken</b>
<b>3. Public Comment</b>	Brent Haskell stated no emails received for public comment.	<b>3. No Action Taken</b>
<b>4. Approve the Executive Committee Meeting Minutes from May 25, 2021</b>	Corrections need to be made as follows:	<b>4. Katie Galvin-Surbatovic Motioned to Approve the Executive Committee Meeting Minutes from May 25, 2021. Jim Dunkelman</b>

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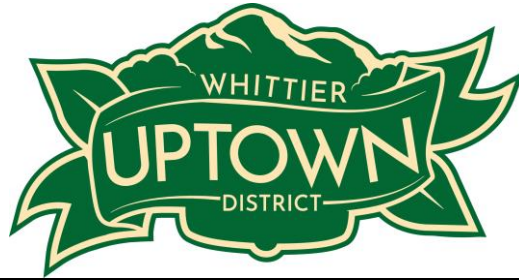
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		<b>2<sup>nd</sup>. All in Favor. Motion Passed.</b>
<b>5. Update on Executive Order N-29-20 RE: Meetings (Brown Act Compliance)</b>	Governor Gavin Newsom extended executive order N-29-20 thru September 30, 2021. Telephonic meetings can continue. Katie Galvin-Surbatovic will double check as she believes it is extended thru December 31, 2021. The City makes the Train Depot available for meetings but the library is using the location up to early spring/summer of 2022. Brent Haskell will contact the City regarding the community center.	<b>5. No Action Taken</b>
<b>6. Update on Status of Agreement with Maintenance Vendor, Coastal Landscape</b>	The agreement with Coastal Landscape was fully executive and good for another year.	<b>6. No Action Taken</b>
<b>7. Taskforce Update on Meeting with Whittier Chamber</b>	Frank Rinaldi stated moving forward with college internship initially and then possibly expanding an internship program to the high school. Next meeting with the Whittier Chamber 16 <sup>th</sup> or 23 <sup>rd</sup> of July. Moving forward to establish an Uptown Business Watch.	<b>7. No Action Taken</b>
<b>8. Discuss / Update on Greenleaf Promenade</b>	The survey is out and waiting on response	<b>8. No Action Taken</b>
<b>9. Discuss and Establish the Agenda for the UWIA Board Meeting on July 8, 2021.</b>		<b>9. No Action Taken</b>

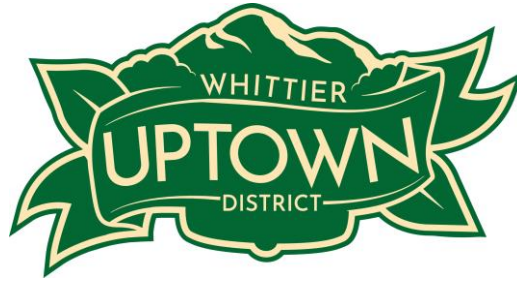


<p><b>10. Other Committee Items</b></p>	<p>Carlos Lopez with Aleco stated submitted report this morning to GM Properties. The investigation from the June 25<sup>th</sup> incident is still going on. The Executive Committee went into discussion on the incident. Opened the floor for questions. Brent Haskell forwarded the email to all Executive Committee members. Carlos and Chief Bar had a discussion the day before. Frank Rinaldi requested Carlos to go over the events again. Whittier Police Department showed up. The Ambassador is seeing a doctor today who initially refused to see a doctor – apparently didn't have time. Chief Bar stated the Police Department gets calls from the Ambassadors. Incoming calls determine officer's response time. First incident where the individual punched the ambassador and walked away not reported. The 2<sup>nd</sup> incident where the ambassador was injured was called to dispatch. When a call is made a call is logged, dispatched, and follow up logged. The follow up call was made and no returned call. A prelim investigation on the communication between employees with the City and Ambassadors. Concerned with patrons being overserved and working with ABC - Alcoholic Beverage Control. Unfortunate incident. Moving forward to prevent. Only going over dispatch report. Opened floor for questions. Chief Bar patrols the uptown Whittier with officers. Foot patrol officers volunteer Friday, Saturday, and Sunday (2</p>	<p><b>10. No Action Taken</b></p>
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	<p>-3 hours overtime). The schedule is currently open. Will continue to keep eyes &amp; patrol uptown. David Gonzalez discussed the purpose of the bench mark analysis. Observe and report job changed. Ambassador job description discussed. The uniforms do not say Security and to observe and report to the Police Department and UWIA. No real narrative of the incident. A clearer picture is to be painted. Carlos agreed the report needs to include information. It is now a workers compensation case. Ambassadors are instructed to report noise violations, give directions, and observe. Details and description needed in reporting. Frank stated the new RFP contains requirements. The old RFP in effect until new contract is signed.</p>	
<p><b>11. Next UWIA Executive Committee Meeting</b></p>	<p>The next regularly scheduled meeting will be on Tuesday, July 27, 2021 at 8:00 a.m. at 13305 Penn Street, Suite 200, Whittier, CA 90602 or possibly telephonically.</p>	<p><b>11. No Action Taken</b></p>
<p><b>12. Adjournment</b></p>	<p>The meeting was adjourned at 9:10 a.m.</p>	<p><b>12. No Action Taken</b></p>

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.



## UWIA Board Meeting Announcement

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**Uptown Whittier Improvement Association  
Board of Directors  
Whittier Community Center, 7630 Washington Avenue  
TELECONFERENCE MEETING  
Thursday, August 12, 2021, at 8:30 a.m.**

**Current List of UWIA Board Members:** Ginny Ball, Jim Dunkelman (Treasurer), Katie Galvin-Surbatovic (Vice President) or Ben Pongetti or Brian Saeki, Stephen Ortiz (Secretary) or Irene McCallister, Milt Pate, Melinda Pina, Frank Rinaldi (President), Steven Rodriguez and Mark St. Julien

### **AGENDA**

- 1. Call to Order: Frank Rinaldi, President**
- 2. Roll call: Brent or Stephanie**
- 3. Public Comment** - The public is invited to address the UWIA Board regarding any item of business. Speakers must limit their comments to two minutes. Pursuant to State law, the Board cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

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4. **Approval of the UWIA Board meeting minutes from July 8, 2021** *Action Item*
5. **Property owner election packets were mailed on July 12<sup>th</sup>. Nomination forms were received from current Board members up for renewal by the August 6<sup>th</sup> deadline and we received XXXX other nomination forms.**
6. **Committee tasks:**
- a. **Executive Committee: Frank Rinaldi**
1. Frank Rinaldi
    - Executive Committee update
    - Taskforce update on RFP for the District Manager
    - Establish a Nominations Committee which is comprised of the President and at least three other Board members with at least two of the three appointed Board members being property owner Board members.
    - Other
  2. Finance report – Jim Dunkelman
    - Review UWIA financials
    - Discuss 2021 – 2022 tax assessments
    - Other
- b. **Contractor Update – If contractors / vendors are available in person or on the call they can provide any updates / revisions not included in reports or be available for questions should there be any**
1. Aleco – Carlos (report attached)
  2. Edna Becerra (report attached)
  3. Coastal Landscape Services – Tyson (report attached)
- c. **District Identity Committee: Ricardo Diaz**
1. District Identity Committee update
  2. Other
- d. **Sidewalk Operations Committee: Steven Rodriguez**
1. Sidewalk Committee update
  2. Update on progress of Ambassador RFP
  3. Update on temporary Ambassador agreement

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4. Other

e. **Land Use and Project Review Committee: Frank Rinaldi**

1. Land Use Committee update
2. Other

**7. Other Board Items**

**8. Next Regularly Scheduled UWIA Board Meeting: September 9, 2021, at 8:30 a.m., at the Whittier Community Center, 7630 Washington Ave**

**9. Adjournment:** \_\_\_\_\_

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