



**Uptown Whittier Improvement Association
Executive Committee**

**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602
Tuesday, February 25, 2020, 8:00 a.m.**

Present: Conal McNamara (Vice President), and
Jim Dunkelman (Treasurer), and Monica Oviedo (Secretary)

Absent:

Guests: Milt Pate

Consultant: Brent Haskell and Stephanie Shamp – GM Properties

MINUTES:

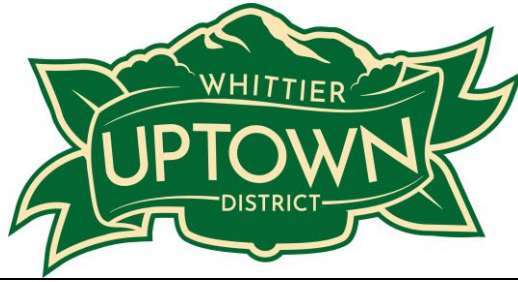
<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order & Introductions	Conal McNamara called the meeting to order at 8:12 a.m.	1. No Action Taken
2. Introduction of guests and announcements		2. No Action Taken
3. Public Comment		3. No Action Taken
4. Approve the Executive Committee Minutes dated January 28, 2020	Corrections need to be made as follows:	4. Jim Dunkelman motioned to approve the January 28, 2020 Executive Committee minutes. Monica Oviedo 2nd. Motion approved without disapproval.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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<p>5. Discuss and approve for presentation to the UWIA Board the year end packet / report to be sent to property owners (draft of current letter and packet mailed last year attached)</p>	<p>Brent Haskell discussed changing Mark St. Julien’s signature or title since he no longer is acting President. Conal McNamara said the letter is too long. Monica Oviedo agrees. Jim Dunkelman asked if paper was sent out last year. Brent replied yes and cost \$1.45/\$1.50 per package. Monica stated the letter is long but not hard to read with financial statements and meeting dates. Conal replied in reading, he is zeroing out. Jim wants to record each committee surplus within the committee. It keeps the integrity. Brent added it was in last years packet. Conal wants to dummy down. If each committee doesn’t spend where does the money go and/or fund. What UWIA wants to spend it on if “W” passes then Brian Saeki will encourage. StreetScape to have something to show for uptown. Conal stated he is backtracking on revenue – questions and cutback requests to allocation. Monica stated discussion to contribute after StreetScape gets started. Jim and Monica want to have the packet mailed out at month end. Further discussion on revising property owner letter signature line to Executive Committee UWIA. Jim asked if he reformats the financials what is the deadline. Brent replied Wednesday, March 4, 2020. Monica stated all money in alignment. Conal and Monica simplified letter. Jim confirmed page 10 & 11 of the packet will not be included.</p>	<p>5. Monica Oviedo motioned to move forward on changes to the letter and include attachments and financial changes. Jim Dunkelman 2nd. Motion approved.</p>
<p>6. Discuss the property owner survey questions</p>	<p>Monica Oviedo stated she can work on the survey since she created it and sent it to Mark St. Julien.</p>	<p>6. No Action Taken</p>



<p>7. Discuss and establish the Agenda for the UWIA Board meeting on March 12, 2020.</p>	<p>Monica Oviedo would like to add “Seek Survey Feedback & Approval” as an Action Item.</p>	<p>7. Monica Oviedo will provide the Survey to Brent Haskell.</p>
<p>8. Other Committee Items</p>	<p>Brent Haskell asked about Mark St. Julien’s alternative replacement. Every Board Member is required to be on a Committee. Further discussion on Board & President process.</p>	<p>8. No Action Taken</p>
<p>9. Next UWIA Executive Committee Meeting</p>	<p>The next regularly scheduled meeting will be on Tuesday, March 31, 2020 at 8:00 a.m. at 13305 Penn Street, Whittier, CA.</p>	<p>9. No Action Taken</p>
<p>10. Adjournment</p>	<p>The meeting was adjourned at 8:52 a.m.</p>	<p>10. No Action Taken</p>

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.