



**Uptown Whittier Improvement Association
Executive Committee
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602
TELECONFERENCE MEETING
Tuesday, March 31, 2020, 8:00 a.m.**

Present: Jim Dunkelman (Treasurer) and Monica Oviedo (Secretary)

Absent:

Guests: Brian Saeki and Katie Galvin-Surbatovic

Consultant: Brent Haskell and Stephanie Shamp – GM Properties

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order & Introductions	Monica Oviedo called the meeting to order at 8:05 a.m.	1. Brent Haskell took roll call.
2. Introduction of guests and announcements	Discussion on Covid-19 teleconferences, the platform on public communication, future meetings, restrictions, and compliance. City video, media, and public comments. Also being Brown Act Compliant.	2. No Action Taken
3. Public Comment		3. No Action Taken
4. Approve the Executive Committee Minutes dated February 25, 2020	Corrections need to be made as follows:	4. Jim Dunkelman motioned to approve the February 25, 2020 Executive Committee minutes. Monica Oviedo 2nd. All in favor. Motion passed.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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<p>5. Discuss the departure of Conal McNamara and recommending to the Board Monica Oviedo, or some other Board member, be approved as Vice President until a replacement can be appointed and approved</p>		<p>5. Katie Galvin-Surbatovic will be Conal McNamara’s replacement. Brian Saeki will assist.</p>
<p>6. Discuss appointment by the City of their representative to the UWIA Board</p>		<p>6. Katie Galvin-Surbatovic is appointed to represent the City. Ben Pongetti and Brian Saeki will be the alternative UWIA Board members.</p>
<p>7. Discuss recommending to the Board that the survey not go out until after the Covid-19 concerns are eased.</p>	<p>Monica Oviedo opened the floor for discussion. Jim Dunkelman asked who created the survey. Monica stated the survey was crafted by her and the Board revised it to go out with social. Brent Haskell stated the Board approved the survey to be mailed out with a self-addressed stamped envelope. Monica understands, but not good timing. Brian Saeki agrees. It is a bizarre time. Jim is fine and ready to go other than the timing.</p>	<p>7. The Executive Committee recommends to wait until the safer-at-home period is over before mailing out the owner survey.</p>
<p>8. Discuss and establish the Agenda for the UWIA Board meeting on April 9, 2020</p>	<p>Monica Oviedo’s position to move up to Vice President if no placement. Monica’s June 30th position placement discussed. Steven Rodriguez to remain. Correct Item 5. to “Approval of the UWIA Emergency</p>	<p>8. No Action Taken</p>



	<p>Board Meeting minutes from March 13, 2020". Jim Dunkelman will review financials and pay the \$75.00 fee to the state to re-register UWIA and Monica Oviedo to approve. Jim's assistant to help with the meeting. Monica appreciates the support. Jim to review standard information. Monica saw Coastal cleaning during the pandemic and appreciates the work. Katie Galvin-Surbatovic to talk with WUA on additional cleaning with less traffic. Additional Ambassador service hours for discussion. Brent Haskell went over the discussion at the last Sidewalk meeting on Ambassador services at additional cost on auto use and additional cleaning and stated those items will be presented to the board at the their next meeting. Katie will request Olivia and Frank to be present at the Board meeting. Brent announced the city notified GM the center is closed and there will be a teleconference at the next meeting.</p>	
9. Other Committee Items		9. No Action Taken
10. Next UWIA Executive Committee Meeting	<p>The next regularly scheduled meeting will be on Tuesday, April 28, 2020 at 8:00 a.m. at 13305 Penn Street, Whittier, CA. or most likely via teleconference</p>	10. No Action Taken
11. Adjournment	<p>The meeting was adjourned at 8:29 a.m.</p>	11. No Action Taken

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.