



**Uptown Whittier Improvement Association
Executive Committee**

**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602
Tuesday, November 19, 2019, 8:00 a.m.**

Present: Mark St. Julien (President), Conal McNamara (Vice President),
Jim Dunkelman (Treasurer), and Monica Oviedo (Secretary)

Absent:

Guests: Frank Rinaldi

Consultant: Brent Haskell and Stephanie Shamp – GM Properties

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order & Introductions	Mark St. Julien called the meeting to order at 8:10 a.m.	1. No Action Taken
2. Introduction of guests and announcements		2. No Action Taken
3. Public Comment		3. No Action Taken
4. Approve the Executive Committee Minutes dated October 29, 2019	Corrections need to be made as follows: Item 8, Page 4, Aleco receives \$4,800.00 a month for three days. Correction: Aleco receives \$4,800.00 a month for three days per week.	4. Jim Dunkelman motioned to approve the October 29, 2019 Executive Committee minutes as corrected. Monica Oviedo 2nd. All in favor. Motion passed.

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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<p>5. Approve the 2020 calendar year schedule of Executive Committee meetings.</p>	<p>Mark St. Julien asked if there is holiday interference. Brent Haskell stated no.</p>	<p>5. Conal McNamara motioned to approve the 2020 calendar year Executive Committee meeting schedule. Monica Oviedo 2nd. No discussion. Approved.</p>
<p>6. Approve the 2020 calendar year schedule of Board meetings to be presented to the Board for Board approval.</p>	<p>Mark St. Julien asked if there is holiday interference. Brent Haskell stated no. Mark stated the discussion on change of times will be at the Board meeting.</p>	<p>6. Jim Dunkelman motioned to approve the 2020 calendar year Board meeting schedule to be present to the Board for approval. Conal McNamara 2nd. No discussion. Approved.</p>
<p>7. Establish a task force to come up with questions for the owner survey</p>	<p>Mark St. Julien stated he received questioned from Frank Medina. WUA used Survey Monkey at \$350.00 per year. UWIA should talk about using Survey Monkey. Conal McNamara questioned if UWIA owners would take surveys. Mark replied he does not know. Conal stated he sees business owners more inclined to participate in a survey. Brent Haskell stated the business owners tend to be younger than the property owners. Further discussion on electronic usage with age and running the property owner's lists. Conal stated he has not run an updated property owners list recently but Ben did and Conal will provide. Brent stated he ran the property owner's lists a couple of days ago and it can take up to six months for title companies to update information for new owners after a sale. Conal stated having accurate owners is</p>	<p>7. Survey Task Force is Monica Oviedo and Mark St. Julien.</p>



	<p>good and answering questions gets tricky. Brent discussed viewing phone numbers thru title application. It is a cost and UWIA only has less than half of the emails. WUA goes door-to-door but not all property owners are at their properties. Survey Task force is Monica Oviedo and Mark St. Julien. Conal stated there is danger leading the owners into something UWIA does not do or provide. Conal would like to ask questions – Are your property values higher than last year? Safer? Cleaner? Branding questions such as – Are you aware of improvements and the Street Scape plan? Monica stated safer - Aleco, Cleaner – Tyson, Branding – Identity. Jim Dunkelman would like the college to participate in valet. A project transportation supervisor is needed for routes going to and from the college, to the campus, or other places college students frequent. Further discussion on transportation options. Monrovia subsidized Lyft.</p>	
<p>8. Discuss and approve the Agenda for the UWIA Board meeting on December 12, 2019.</p>	<p>Mark St. Julien opened the floor for discussion. Brent Haskell stated at the last meeting Mark wanted the vendors to attend the next Board meeting. Brent wanted to confirm the request. Mark replied yes, he wants the vendors to attend. Jim Dunkelman asked about the status of the attorney. Brent replied not at this time. Conal McNamara asked if an attorney bill has been received. Brent replied no. Monica Oviedo asked if a survey draft needs to be created before the Board meeting. Mark replied yes.</p>	<p>8. No Action Taken</p>



9. Other Committee Items		9. No Action Taken
10. Next UWIA Executive Committee Meeting	The next regularly scheduled meeting will be on Tuesday, December 17, 2019, at 8:00 a.m. at 13305 Penn Street, Whittier, CA.	10. Due to the Christmas holiday the meeting is rescheduled to Tuesday, December 17, 2019 at 8:00 a.m.
11. Adjournment	The meeting was adjourned at 8:38 a.m.	11. No Action Taken

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.