

**Uptown Whittier Improvement Association**  
**Sidewalk Operations Committee**  
**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**  
**TELECONFERENCE MEETING**  
**Friday, May 1, 2020, 1:00 p.m. Meeting Minutes**

**Present:** Steven Rodriguez (Committee Chair), Stephen Ortiz and Milt Pate

**Absent:** Michael Contreras and Mark St. Julien

**Guests:** Frank Rinaldi

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties, and Carlos Lopez – Aleco

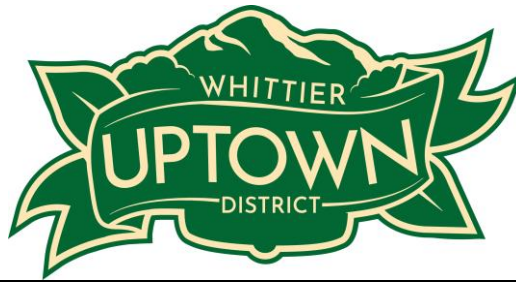
**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Stephen Rodriguez called the meeting to order at 1:04 p.m.	<b>1. Brent Haskell took roll call.</b>
<b>2. Introduction of guests and announcements</b>	Stephen Ortiz asked what can be done on involvement with the city and representation. Stephen understands the time and day has been a conflict. Brent Haskell stated meeting time is an Agenda item.	<b>2. No Action Taken</b>
<b>3. Public Comment</b>	Brent Haskell stated no emails on public comment thru GM Properties Inc. Steven Rodriguez with Whittier College provided a brief bio overview, thanked the Committee, and GM.	<b>3. No Action Taken</b>
<b>4. Approval of the March 27, 2020</b>		<b>4. Stephen Ortiz motioned to approve the March 27, 2020</b>

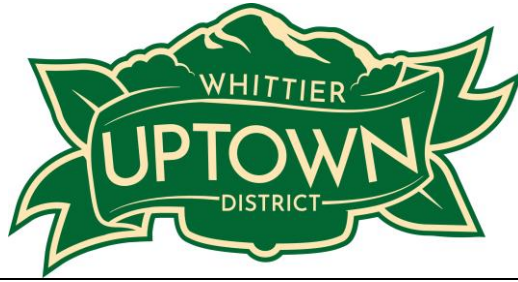
UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



<p><b>Sidewalk Operations Meeting minutes</b></p>		<p>minutes. Milt Pate 2<sup>nd</sup>. Brent Haskell took roll call. All in favor. Motion passed.</p>
<p><b>5. Committee to Discuss and Approve the Revised Meeting Schedule</b></p>	<p>Discussion on attached meeting schedule. Some meetings moved such as July and the time 10:00 a.m. Further discussion on future meetings. Stephen Ortiz stated 10:00 a.m. on Fridays okay. That day he is more flexible. Milt is okay with it. Brent Haskell added he changed May meeting to the Friday after Memorial Weekend.</p>	<p><b>5. Milt Pate motioned to approve the new meeting schedule. Stephen Ortiz 2<sup>nd</sup>. Brent Haskell took roll call. All in favor. Motion passed.</b></p>
<p><b>6. Discuss and Approve the Appointment of a Vice-Chair for the Sidewalk Operations Committee should someone volunteer</b></p>	<p>Steven R stated he would like a property owner to volunteer as the vice-chair. No person volunteered.</p>	<p><b>6. Tabled.</b></p>
<p><b>7. Review &amp; Comments on Coastal Landscape Services – Steven Rodriguez</b></p>	<p>Tyson Smith gave notice he will not be available.</p> <p>Brent Haskell confirmed with Coastal the \$420.00 cost is per cleaning of all 3 high traffic areas and not per high traffic area per cleaning. Stephen Ortiz stated he is in agreement and that is what he understood. Further discussion on cleaning frequency and how the process began. Stephen Ortiz stated the decision came from the walk through with him and Mark St. Julien by observing the amount of foot traffic and seeing the need to clean once a month. Milt Pate wants to clean in the summer every 4-6 weeks. Steven Rodriguez asked the Committee to begin</p>	<p><b>7. Steven Rodriguez Motioned for four additional cleanings at \$420.00 each. Milt Pate 2<sup>nd</sup>. All in favor. Motion passed.</b></p>



	<p>the work after the safer-at-home order or start now. Stephen Ortiz volunteered the current cleaning is three times per year. Milt recommended six additional cleanings. Steven Rodriguez wants cleaning done once a month in the summer and fall, June through September, every other month and add into the Coastal contract. Brent confirmed with Tyson power washing of the sidewalks are done three times per year. There is no set time for the power washing of the sidewalks. When it is warm, Tyson works it closer together. Steven Rodriguez would like to have October, December, February, and June at an extra cost for UWIA. July, August, and September on Tyson's schedule. Brent informed the Committee in looking at the UWIA budget there is \$114,000.00 from the prior years in the undesignated fund.</p>	
<p><b>8. Ambassador Program by Aleco Security – Carlos Lopez</b></p>	<p>Carlos Lopez stated the Ambassadors observed more foot traffic and asked if the vehicle is still on the Agenda as an Action Item. Carlos recommends a varying schedule with hours to remain the same. The perception of more Ambassadors. Steven Rodriguez asked what is the intention. Carlos replied while the stay-at-home order is in place. Steven Rodriguez asked if the lack of consistent hours will confuse the property owners. Stephen Ortiz' position to serve when foot traffic takes place. Steven Rodriguez asked if auto insurance would be a problem, or in Aleco hands, thanked the Committee for the input. In moving forward, and out of respect for previous decision, Steven</p>	<p><b>8. No Action Taken</b></p>



	<p>Rodriguez will continue the process. Stephen Ortiz likes the bike and foot. Milt Pate likes the automobile. Frank Rinaldi went into further discussion on an how the committee needs to get all necessary information and present it to the Board. Steven Rodriguez asked what the \$50.00 fee covers. Carlos replied fuel costs, insurance, and wear and tear. Frank asked if it can be done with the current budget. Brent Haskell replied there are undesignated funds available to accommodate.</p>	
<b>9. 2019 Sidewalk Initiatives</b>		<b>9. Tabled.</b>
<b>10. Next SOBO Meeting</b>	<p>The next Sidewalk Operations Committee meeting will be on Friday, May 29, 2020, at 10:00 a.m.</p>	<b>10. No Action Taken</b>
<b>11. Adjournment</b>	<p>The meeting was adjourned at 2:11 p.m.</p>	<b>11. No Action Taken</b>

**Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.**