

**Uptown Whittier Improvement Association  
Sidewalk Operations Committee  
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602  
**TELECONFERENCE MEETING**  
Friday, May 21, 2021, 10:30 a.m. Meeting Minutes**

**Present:** Steven Rodriguez (Committee Chair), Shane Cadman, Michael Contreras, David Gonzalez, Frank Medina, Stephen Ortiz, Milt Pate, and Mark St. Julien

**Absent:** Melinda Pina

**Guests:**

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties, and Carlos Lopez – Aleco

**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Steven Rodriguez called the meeting to order at 10:33 a.m.	<b>1. No Action Taken</b>
<b>2. Roll Call</b>	Brent Haskell took roll call.	<b>2. No Action Taken</b>
<b>3. Public Comment</b>	Brent Haskell stated no phone or emails received for public comment.	<b>3. No Action Taken</b>
<b>4. Sidewalk Committee Membership – Committee Chair to Add / Remove Members if Necessary</b>		<b>4. Tabled</b>

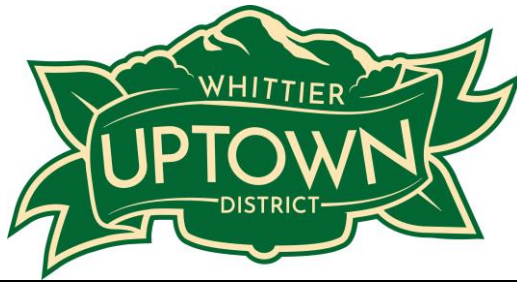
UPTOWN WHITTIER IMPROVEMENT ASSOCIATION

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<p><b>5. Approval of the April 30, 2021 Sidewalk Operations Meeting Minutes</b></p>		<p><b>5. David Gonzalez Motioned to Approve the April 30, 2021 Sidewalk Operations Meeting Minutes. Milt Pate 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passes.</b></p>
<p><b>6. a. – b. Review &amp; Comments on Coastal Landscape Services – Steven Rodriguez / Tyson</b></p>	<p>See Attached Monthly Report.</p> <p>Steven Rodriguez stated the maintenance agreement was reviewed, edited and approved by legal. One of the major changes was indemnification language was added. We are ready to decide if we want to present the agreement to the Board.</p>	<p><b>6. a. – b. Dave Gonzalez Motioned to Agenda and Present the Agreement to the Board. Stephen Ortiz 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passes.</b></p>
<p><b>7. a. – d. Ambassador Program by Aleco – Steven Rodriguez / Carlos Lopez / Stephen Monroy</b></p>	<p>See Attached Monthly Report.</p> <p>Carlos Lopez stated the reports are now submitted weekly. The Ambassadors are focused on customer service and making changes. Providing information and escorting as needed but not all interactions with guests to the uptown can be added into the reports because of frequency and time involved. Opened the floor for questions. Aleco is continuing to communicate with Whittier Police Department and planning on additional meetings to come. Dave Gonzalez updated the Board on the RFP process for the ambassador program. Need to confirm with the Board Aleco security or Ambassador role, which will determine how to process. Information passed onto GM Properties to give to Rutan &amp; Tucker to develop RFP and agreement. Seeking</p>	<p><b>7. a. – d. No Action Taken</b></p>



	<p>opinion from Rutan &amp; Tucker on the ability to modify the current Aleco agreement in the interim. GM to provide attorney's response and add to the Board Agenda. Stephen Ortiz questioned if Aleco's contract can convert to month-to-month when it expires and an assessment needs to be performed. Steven Rodriguez stated the contract ends in mid-July. Brent Haskell stated does not recall any restrictions for either party to continue month-to-month. Further discussion and request to keep meetings on track per the agenda because some meetings get sidetracked and cause the meetings to run long. Concerns of liability regarding current agreement and ambassadors. Degree of liability out there. Accountability, liability, scope of work, and current contract modification risks discussed. Brent stated legal reviewed the contract and added the indemnity clause, did not modify the scope of work.</p>	
<p><b>8. Other Committee Items</b></p>		<p><b>8. No Action Taken</b></p>
<p><b>9. Next SOBO Meeting</b></p>	<p>The next Sidewalk Operations Committee meeting will be on Friday, June 25, 2021, at 10:00 a.m. at GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602 or possibly telephonically.</p>	<p><b>9. No Action Taken</b></p>
<p><b>10. Adjournment</b></p>	<p>The meeting was adjourned at 10:05 a.m.</p>	<p><b>10. No Action Taken</b></p>

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.