



**Uptown Whittier Improvement Association**  
**Sidewalk Operations Committee**  
**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**  
**HYBRID TELECONFERENCE MEETING**  
**Friday, June 24, 2022, 10:00 a.m. Meeting Minutes**

**Present:** Steven Rodriguez (Committee Chair), Melinda Pina (Vice-Chair), Shane Cadman, Trese Childs, David Gonzalez, Frank Medina, Stephen Ortiz, and Milt Pate

**Absent:** Michael Contreras and Steven Rodriguez

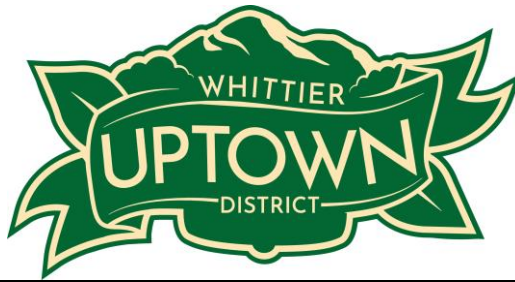
**Guests:**

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties

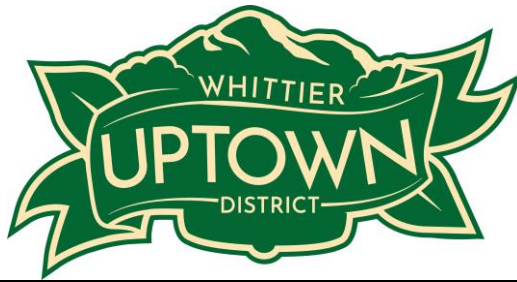
**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Melinda Pina called the meeting to order at 10:03 a.m.	<b>1. No Action Taken</b>
<b>2. Roll Call</b>	Brent Haskell took roll call.	<b>2. No Action Taken</b>
<b>3. Public Comment</b>	Stephanie Shamp stated no emails were received for public comment.	<b>3. No Action Taken</b>
<b>4. Approval of the May 20, 2022, Sidewalk Operations Meeting Minutes</b>	<p>Corrections need to be made as follows:</p> <p>Stephen Ortiz is concerned some of the minutes are detailed and others are not. Stephen Ortiz wants a better job with the details. Melinda Pina agrees and wants discussions to be included in the minutes. Stephen Ortiz agrees and wants this item to be a retreat shop topic to discuss. Melinda wants to</p>	<b>4. David Gonzalez Motioned to Approve the May 20, 2022, Sidewalk Operations Meeting Minutes as Corrected. Shane Cadman 2<sup>nd</sup>. Brent</b>

UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



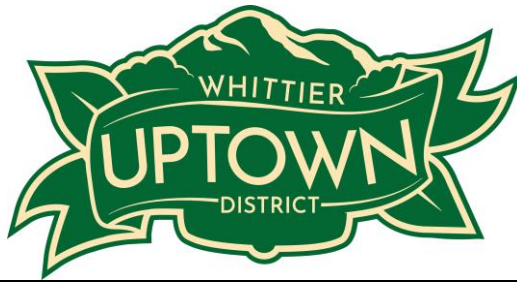
	<p>established protocol. As an example of not enough detail and not sure he made the statement, Stephen Ortiz pointed out on PDF, page 6 – <i>Stephen Ortiz was disappointed Documentation was not provided from City Council on funding.</i> Stephen Ortiz discussed weed abatement on section 8 of the minutes where it stated Steven Rodriguez replied to report to the City and wondered what that means and if there was any follow up. David Gonzalez looked into it with the City. Stephen Ortiz asked if approving the action item or for recording. Melinda stated it is a combination of more than one purpose. David stated an Action Item. Stephen Ortiz wants follow-up. Melinda stated it's a future discussion. Stephen Ortiz stated there is no follow-up, there is a disconnect with the Committees and Board, and the items that need attention. Melinda agrees and Agenda the item. Stephen Ortiz asked how to Agenda. Melinda replied at the retreat. David Gonzalez stated the member should note and come back to the meeting. Melinda stated it's on the Agenda and to report to the Board. Further discussion of the topic is to be at the retreat. David Gonzalez stated the person taking the minutes should take a class. Melinda agrees. David stated there is a slight difference because of the Brown Act. Stephen Ortiz stated on the top of PDF page 4, <i>strikeout "Stephen Ortiz pointed out there will be revenue loss for UWIA because the development is residential."</i> Stephen Ortiz stated he did not make the comment and the statement does not make sense. Stephen Ortiz also stated he doesn't go through the minutes in detail and will in the future. Melinda stated the protocol was set in place to read before the meeting. It takes too long to review during the meeting and UWIA has gotten away from it. Shane Cadman stated minutes are taken and the Agenda is provided a week before the meeting.</p>	<p><b>Haskell Took Roll Call. All in Favor. Motion Passes.</b></p>
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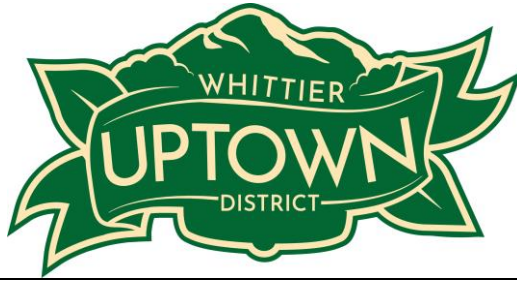
	Further discussion to provide the minutes within 10 business days.	
<p><b>5. Update Regarding the City of Whittier Recommendation that the UWIA Contribute Funds Towards the Extra Work the City is Performing on the Promenade. No Formal Request or Information Received at This Time</b></p>	<p>Melinda Pina stated Brent Haskell made a formal request and no response at all. Brent Haskell confirmed. Stephen Ortiz asked if there was formal communication. Melinda replied yes. Stephen Ortiz wants to protect the organization. Melinda agrees and wants a retreat discussion for UWIA to be at Public Comment on a regular basis at the Council meetings. It keeps all updated on the work UWIA is doing. Stephen Ortiz asked if there is a log being kept on retreat items.</p>	<p><b>5. No Action Taken</b></p>
<p><b>6. Sidewalk Operations Committee to Move Forward with the Attached Ambassador Program Guideline Approved by the UWIA Board. The Sidewalk Operations Committee to Add Additional Information and Incorporate Guidance Received from the UWIA Board into the Guideline</b></p>	<p>Brent Haskell stated the soft copy is considered the original. Brent also stated the Executive Committee and the Board didn't make any changes. David Gonzalez stated he needs Ambassador working hours and compensation adoption date of June 9, 2022 by the Board. Brent provided the low and high compensation range. David asked if the same Task Force is being used that put together the RFP. Shane Cadman stated it works for him. Everyone reviewed the packet. Brent Haskell stated Shane Cadman, David Gonzalez, Trese Childs, and Stephen Ortiz are on the Task Force. Melinda Peña opened the floor for discussion as a starting point. The Ambassador days and hours are Thursday, Friday, and Saturday with a 4/4:30 pm starting point. No working nighttime slots. Discussion on working thru to 8:30 pm. Milt Pate asked if it covers the parking structure. Melinda Peña stated there is other security there. The Ambassadors might walk people to their cars. Milt confirmed the night hours are for</p>	<p><b>6. No Action Taken</b></p>



<p><b>in Order to Prepare the RFP</b></p>	<p>Whittier P.D. Shane Cadman questioned Sundays 12:00 pm to 4:00 or 6:00 pm. David stated some Sundays can get busy and look like a Saturday. Shane instructed the Committee to vision not what you are seeing now, but what does the UWIA want to see. Melinda stated the Ambassadors should have seasonal hours. David stated posting ideas. Frank Medina stated by 8:00 pm is sufficient from 3:00 pm to 8:00 pm skateboarders are present. Melinda stated the Ambassadors are not to interact with skateboarders. David stated loosely Thursday through Sunday 3:00 thru 8:00 pm. Melinda stated Monday through Wednesday is a ghost town. Sunday with limited hours. Milt agrees. Shane stated enough hours and days is an attraction. Brent stated the committee can't get any larger or it will have a quorum. David Gonzalez stated he needs 2 ½ weeks to provide the RFP.</p>	
<p><b>7. a. Review &amp; Comments on Coastal Landscape Services – Steven Rodriguez / Tyson Smith</b></p>	<p>See Attached Monthly Report.</p> <p>Melinda Pena stated Coastal is doing a great job.</p>	<p><b>7. a. No Action Taken</b></p>
<p><b>8. Other Committee Items</b></p>	<p>Stephen Ortiz stated he brought up in the prior meeting weed abatement. It is a small item to ask for a one-time-a-year task and does not know where the Committee is at on resolving the matter. Melinda Pina stated Tyson needs to attend a meeting. Stephen Ortiz stated his building is done because he did it. The other owners are not addressing the weeds. It would be nice to have a program. Melinda asked to give recommendations on the bad areas with pictures. Brent to reach out to Tyson about the problem areas for weeds and an abatement proposal. David Gonzalez encourages</p>	<p><b>8. No Action Taken</b></p>



the Committee members to call the Police Department on quality-of-life issues. Melinda stated she does report on loud music, alleyways being blocked, and skateboarders. Melinda asked if there are issues. David responded there are marijuana hangout areas, business patios on the sidewalk area creating safety issues for handicap, and vehicles parked on the sidewalk in some areas. Melinda recommended to take pictures and videos so they are on record. The k-rails were discussed as an area appears to be subcontracted out by different vendor each week and is taking away from the community restaurants. Brent Haskell stated as long as the vendor has a valid business there is not much that can be done from recollection of a previous meeting discussion with city personnel. Stephen Ortiz stated at one point the Police Department was citing on parking. Parking has gotten worse and less availability. Two businesses on Greenleaf have assigned their own parking. It was encouraged to send something in writing to the City. It may make sense to revisit and re-establish valet parking. Melinda stated this is a retreat item. Parking Enforcement solutions and discussion to be directed to City Council. David asked who to report the parking violation to. Further discussion on no consequences for the violations, cannot tow, and frustration of no one seeing the violation at the time of occurrence or turning a blind eye. Stephen Ortiz asked if any Committee member knows of a Parking Commission on the City to inform. David stated he already informed the commission of the issue. Stephen Ortiz wants UWIA to consider valet parking. It is a possible UWIA revenue. Melinda stated there is no need to start from scratch. Parking update to be on the next Agenda.



<b>9. Next SOBO Meeting</b>	The next Sidewalk Operations Committee meeting will be on Friday, July 29, 2022, at 10:00 a.m. at GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602, or possibly telephonically.	<b>9. No Action Taken</b>
<b>10. Adjournment</b>	The meeting was adjourned at 10:57 a.m.	<b>10. No Action Taken</b>

Minutes were taken by Brent Haskell and Stephanie Shamp with GM Properties.