

**Uptown Whittier Improvement Association**  
**Sidewalk Operations Committee**  
**GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**  
**Friday, June 28, 2019, 1:00 p.m. Meeting Minutes**

**Present:** Stephen Ortiz (Committee Chair), Michael Contreras, Conal McNamara (Vice President), and Mark St. Julien

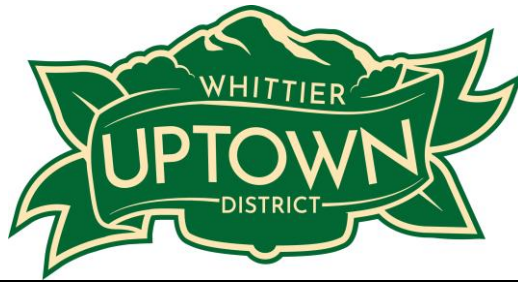
**Absent:** Steven Rodriguez, Milt Pate, and Melinda Pina (President)

**Guests:** Jim Dunkelman

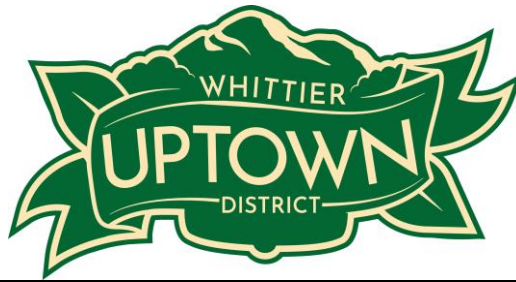
**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties and Carlos Lopez - Aleco

**MINUTES:**

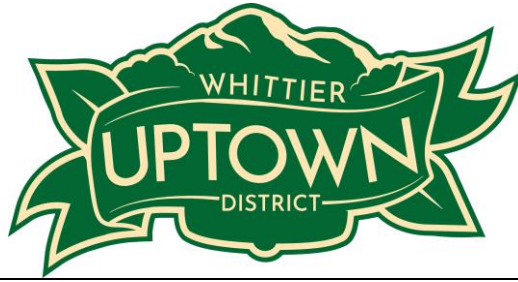
<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Introductions</b>	Stephen Ortiz called the meeting to order at 1:01 p.m.	<b>1. No Action Taken</b>
<b>2. Introduction of guests, announcements</b>		<b>2. No Action Taken</b>
<b>3. Public Comment</b>		<b>3. No Action Taken</b>
<b>4. &amp; 5. Approval of April 26, 2019 Minutes and the May 30, 2019 Minutes</b>		<b>4. &amp; 5. Stephen Ortiz motioned to approve the April 26, 2019 Minutes and the May 30, 2019 Minutes. Conal McNamara 2<sup>nd</sup>. No comments. Motion passed.</b>



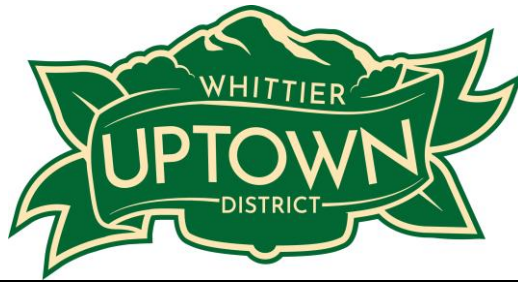
<p><b>6. Crime Prevention Through Environmental Design – Mike Contreras</b></p>	<p>Mike Contreras briefed on his background and infrastructure protection thru crime prevention and lighting. Sound principals that work i.e. incorporating lighting, confronting problems and contacting the police department. This also influences other areas. If interested he will be happy to provide information but does not want to be repetitive or give the impression of pushing this Crime Prevention Program down someone’s throat. This project is self-inducing. Mark St. Julien asked if there is a guideline. Mike Contreras stated the city adheres to state regulations. Further discussion on without some type of experiment not sure anything will stick for the city. It was also commented the college was built before security was a concern and in a piece mill. Carlos Lopez asked if a business can adopt a city or area. Jim Dunkelman stated his recommendation is for Mike Contreras to create a concept building thru philosophy. Jim is more than happy to assist through low costs/expenses. Mike Contreras to bring tri-fold information pamphlet to the next scheduled meeting and will come as a homeowner. Stephen Ortiz recommended that Mike share best practices. Conal McNamara stated crystalize the problem. Further discussion on how to work in partnership with the business community, owners, and the city. Stephen and Mike stated the walkability is a great component. Stephen stated the Committee needs to move forward or remove the item from the agenda. Mark</p>	<p><b>6. Mike Contreras to bring tri-fold information pamphlet to the next scheduled meeting.</b></p>
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	St. Julien stated to start out with recommendations on a tested philosophy.	
<b>7. Review &amp; Comments on Coastal Landscape Services – Stephen Ortiz</b>	<p>Tyson Smith absent.</p> <p>No comment with Coastal Landscape Services. Discussion on California Grill being an excellent standard. Going over the power wash frequency is more of an education process. Mark wants to make sure the power washing is done fairly.</p>	<b>7. Mark St. Julien and Stephen Ortiz will go over and bring back to the Board power washing frequency.</b>
<b>8. Developing and posting Sidewalk Operations Content to UWIA Website</b>	<p>Stephen Ortiz stated Edna Becerra is working on the project and there is work to be done on the map. Further discussion on funding and Edna working to create a color-coded map consisting of 5 zones, and a hand drawn map versus an engineered made map.</p>	<p><b>8. Conal McNamara to provide a schedule on city services for common ground i.e. tree trimming, etc.</b></p> <p><b>Stephen Ortiz is getting vendor services by Aleco posted on UWIA Website.</b></p>
<b>9. Ambassador Program by Aleco Security – Carlos Lopez</b>	<p>Carlos Lopez reviewed the provided measurement trending report in month-over-month overview and the standard report. The Ambassador survey was provided with the question to include more Ambassadors. Conal McNamara asked how will more funds be facilitated for more services. Stephen Ortiz stated monies can be re-allocated in redistribution of funds through voting and study the fees ability and not advocate until ready. Jim Dunkelman stated costs can be re-allocated. Conal stated never ask the question you do not have an answer for. Survey Goals – What are the</p>	<b>9. Committee voted for the survey is ready for Board review minus 7. All in agreement. None opposed. Motion passed.</b>



	<p>responsibilities, improvements, and revise survey to indication 3 options. Jim provided his observation - Revise to see a trend that Carlos provided. Remove question 7. Further discussion on who gets the survey – Property Owners. Conal wanted the survey reviewed prior to distribution. Mark St. Julien wants the survey posted on the Website. DISI Committee moved from paper to QR code. Make some available for the not computer savvy individuals. Carlos stated this is another way for the Ambassadors to interface or interact with the community.</p>	
<p><b>10. Other Sidewalk Operations Projects – Stephen Ortiz.</b></p>	<p>The Building Improvement Project Initiative was discussed. Stephen Ortiz wants to confirm the project is worthwhile before moving forward. It’s about informing and setting an example. Mark St. Julien wants to use a carrot and stick process. Mike Contreras stated part is city code. Jim Dunkelman stated hi-lite business and company service options of a brief review and referral. Mike stated the services benefit everyone and if the city cannot do it a follow up is needed if UWIA is. Stephen stated city reimbursement on grant funds and 5% reimbursement within the City of Whittier. Mike stated look to resurrect a proven track records that works. Stephen stated or create a new one and work with the city, council, and moved up closer to the top. Discussion moved onto removing parklets and funds due to the effective date timeline. The costs to maintain and store the parklets was discussed. Brent Haskell stated a potential large expense would be the</p>	<p><b>10. The Building Improvement Project Initiative proposal to be created with Edna Becerra upon approval of the Board.</b></p> <p><b>Stephen Ortiz and Edna Becerra to work on the beautification survey.</b></p>



	<p>anticipated increase in liability insurance. Mark asked about the budget surplus. Jim stated it came from all three accounts. Jim stated what encouraged him was the report showing crime was down. Mike stated he disagrees. UWIA business cards with the website were discussed. Mike stated there will be no interest without an incentive i.e. 20% off or a free taco, etc. Stephen stated that is the issue. It's all about the investment, want information, and the due diligence prior to the development. Mike stated public safety and funds. Mark stated lack of city funds. Mike stated ask the community what they want. Further discussion on the matrix.</p>	
<b>10. Other Committee Items.</b>		<b>10. No Action Taken</b>
<b>11. Next SOBO Meeting</b>	The next regularly scheduled meeting will be Friday, July 26, 2019, at 1:00 p.m.	<b>11. No Action Taken</b>
<b>12. Adjournment</b>	The meeting was adjourned at 2:22 p.m.	<b>12. No Action Taken</b>

**Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.**