



**Uptown Whittier Improvement Association  
 Sidewalk Operations Committee  
 GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602**

**TELECONFERENCE MEETING**

**Friday, August 28, 2020, 10:00 a.m. Meeting Minutes**

**Present:** Steven Rodriguez (Committee Chair), Frank Medina, Stephen Ortiz, Milt Pate, and Mark St. Julien

**Absent:** Michael Contreras

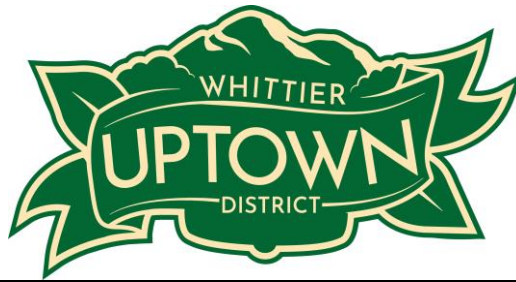
**Guests:**

**Consultant:** Brent Haskell and Stephanie Shamp – GM Properties, and Carlos Lopez – Aleco

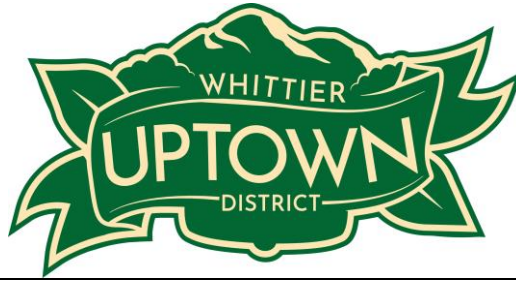
**MINUTES:**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Steven Rodriguez called the meeting to order at 10:02 a.m.	<b>1. No Action Taken</b>
<b>2. Roll Call</b>	Brent Haskell took roll call.	<b>2. No Action Taken</b>
<b>3. Public Comment</b>	<p>Brent Haskell went over the text messages with Drew Prior, dated 8/18/20 &amp; 8/19/20.</p> <p>Frank Medina, the WUA President, requested to be on the Sidewalk Operations Committee. Steven Rodriguez accepted the request.</p>	<b>3. Frank Medina is added to the Sidewalk Operations Committee</b>
<b>4. Approval of the July 17, 2020 Sidewalk Operations Meeting Minutes</b>		<b>4. Mark St. Julien motioned to approve the July 17, 2020 Sidewalk Operations</b>

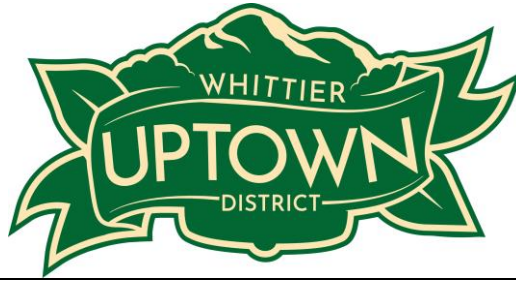
UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



		<p><b>Meeting Minutes. Milt Pate 2<sup>nd</sup>. Brent Haskell Took Roll Call. All Approved. Motion Passed.</b></p>
<p><b>5. a. &amp; b. Review &amp; Comments on Coastal Landscape Services – Steven Rodriguez</b></p>	<p>a. Steven Rodriguez stated Tyson is halfway thru Greenleaf power washing and nothing new to report.</p> <p>b. Steven Rodriguez discussed the agreement with Coastal Landscape Services is out-of-date. It behooves both parties to extend the contract. Further discussion on cost and Promenade work increase. Steven stated no cost increase. Mark and Frank stated vendors are doing their own cleanup.</p>	<p><b>5. a. No Action Taken</b></p> <p><b>b. Mark St. Julien Motioned to extend Coastal Landscape Services Contract to 7/9/2021 and present to the Board for approval. Frank Medina 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passed.</b></p>
<p><b>6. a. – c. Ambassador Program by Aleco Security – Carlos Lopez</b></p>	<p>a. Steven Rodriguez asked the Ambassador walking percentage and asked if the bikes are out of the equation. Carlos Lopez stated bikes are out of the equation and on foot 1/3 of the time. Milt Pate and Frank Medina want to see more presence for foot traffic. Mark St. Julien and Stephen Ortiz want to see a fair distribution in the district. Further discussion on getting a true reading and the printout language. Aleco needs to paint a picture, thru the documents provided, that the area is evenly covered. Carlos stated the predetermined points by the Sidewalk Committee will show on the QR codes and check-in is every hour. Carlos was asked if the check in could be more frequent than every hour.</p>	<p><b>6. a. No Action Taken</b></p>



	<p>b. &amp; c. Carlos Lopez reviewed the draft agreement and stated looks fine on his end.</p>	<p><b>b. &amp; c. Frank Medina Motioned to Approve and Renew the Draft Aleco Agreement with the discussed modifications to term and section 5.3. Mark St. Julien 2<sup>nd</sup>. Brent Haskell took Roll Call. All Approved. Motion Passes.</b></p>
<p><b>7. Discuss and Approve a Draft of the 2020 – 2021 Sidewalk Operations Committee Budget to be Presented to the Board for Review at their September 10<sup>th</sup> Meeting.</b></p>	<p>Budget discussed. Brent Haskell stated he provided last year’s budget and this year’s forms. Brent stated that Jim Dunkelman is anticipating a higher number for non-collection of assessments. Steven Rodriguez stated numbers based on actuals and more on spot cleaning performed. Brent agrees. Aleco and Coastal are fixed costs.</p> <p>Following item opened for discussion:  <b>Accomplishments</b></p> <ul style="list-style-type: none"> <li>▪ Approved extra cleaning</li> <li>▪ Approved Ambassador vehicle</li> <li>▪ Supported the Promenade sidewalk transition</li> </ul> <p><b>Goals</b></p> <ul style="list-style-type: none"> <li>▪ Stay the course knowing there will be adjustments to the changing environment of Covid-19</li> <li>▪ Conservative due to variables</li> <li>▪ RFP Ambassador contract per the Management and Disbursement Agreement by and between City of Whittier</li> </ul>	<p><b>7. Milt Pate Motioned to approved the Budget, Accomplishments, and Goals as discussed. Mark St. Julien 2<sup>nd</sup>. Brent Haskell Took Roll Call. All in Favor. Motion Passed.</b></p>



	<ul style="list-style-type: none"> <li>▪ RFP Cleaning contract per the Management and Disbursement Agreement by and between City of Whittier</li> </ul>	
<b>8. Discuss the Progress of Greenleaf Promenade and other Businesses not on Greenleaf Operating on the Street</b>	<p>Steven Rodriguez asked if there is anything that UWIA can do to support. Stephen Ortiz thinks there is not sufficient k-rails and wonders if the k-rails can stop vehicles because of people driving at high speeds. Steven Rodriguez doesn't know what the k-rails can withstand against vehicle weight and speed. Brent Haskell stated a question for the city. Frank Medina stated WUA is working with the k-rails and agrees it is something to look into. Stephen Ortiz reiterated liability and safety concerns.</p>	<b>8. No Action Taken</b>
<b>9. Other Committee Items</b>		<b>9. No Action Taken</b>
<b>10. Next SOBO Meeting</b>	<p>The next Sidewalk Operations Committee meeting will be on Friday, September 25, 2020, at 10:00 a.m.</p>	<b>10. No Action Taken</b>
<b>11. Adjournment</b>	<p>The meeting was adjourned at 10:55 a.m.</p>	<b>11. No Action Taken</b>

**Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.**