



Uptown Whittier Improvement Association
Sidewalk Operations Committee
GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602

TELECONFERENCE MEETING

Friday, September 24, 2021, 10:00 a.m. Meeting Minutes

Present: Steven Rodriguez (Committee Chair), Melinda Pina (Vice Chair), Shane Cadman, David Gonzalez, Stephen Ortiz, and Milt Pate,

Absent: Michael Contreras and Frank Medina

Guests: Trese Childs and Yvonne Chavez

Consultant: Brent Haskell and Stephanie Shamp – GM Properties
Stephen Monroy - Aleco

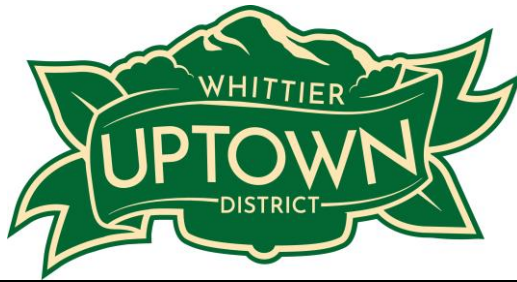
MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order	Steven Rodriguez called the meeting to order at 10:05 a.m.	1. No Action Taken
2. Roll Call	Brent Haskell took roll call.	2. No Action Taken
3. Public Comment	Yvonne Chavez called on volunteer opportunities. Brent Haskell stated no emails beyond Yvonne Chavez for public comment.	3. No Action Taken
4. Announcement – Mark St. Julien Resigned from PIH and Decided Not to Continue as a Member of		4. For Informational Purposes Only

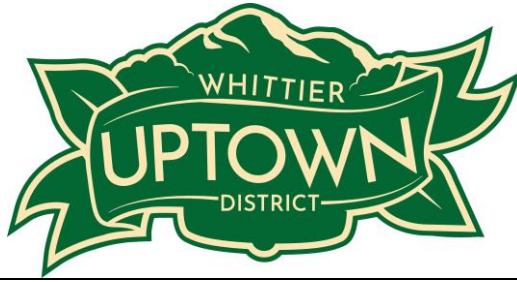
UPTOWN WHITTIER IMPROVEMENT ASSOCIATION



<p>the Sidewalk Committee</p>		
<p>5. Sidewalk Committee Membership – Committee Chair to Add / Remove if Necessary</p>	<p>Trese Childs would like to join the Sidewalk Operations Committee. Trese provided a brief bio. Steven asked if there was anyone else interested in volunteering. There were none.</p>	<p>5. Steven Rodriguez welcomed Trese Childs into the Sidewalk Committee.</p>
<p>6. Approval of the August 27, 2021 Sidewalk Operations Meeting Minutes</p>		<p>6. Shane Cadman Moved to Approve the August 27, 2021 Sidewalk Operations Meeting Minutes. David Gonzalez 2nd. Brent Haskell Took Roll Call. All in Favor. Motion Passes.</p>
<p>7. Discuss the Progress Report and Establish the 2021 – 2022 Sidewalk Operations Committee Budget to be Presented to the UWIA Board for their Approval</p>	<p>Accomplishments and goals from last year were listed on the progress report for reference. It is estimated that the 2020 – 2021 will exceed budget by \$13,607.00. Steven Rodriguez opened the floor for questions. The only line item that is over budget is the Ambassador Program. The 45% allocation of assessments is not enough to cover the existing contracts for which the Sidewalk Operations Committee is responsible. The undesignated line item is the only item with flexibility. David Gonzalez recommended making the change to the 45% allocation. Melinda Pina and Brent Haskell stated this is a lengthy task. Discussion to potentially allocate ambassador services line item to other committees. Ambassador numbers and role discussed. Shane Cadman wants to take out “safety and security” in the mission statement. Brent stated the Executive Committee is to discuss the</p>	<p>7. David Gonzalez Motioned to Approve the Mission Statement, Accomplishments, Goals, and Budget as listed. Shane Cadman 2nd. All in Favor. Motion Passes.</p>



	<p>Ambassadors. It is on Tuesday's Agenda. With the budget timeline the Sidewalk Committee needs to approve their budget and submit it to the Board on October 14th for their approval. The Board is required to submit the entire UWIA Budget to the City on October 15th. Stephen Ortiz asked why the Ambassador RFP went back to the Executive Committee. Steven Rodriguez stated the Sidewalk Committee was not comfortable with the current standing of the RFP and the proposals provided. Brent stated that at the Board meeting it was decided that the taskforce went as far as they could with the specific task that was assigned to them. The Board discussed having the Executive Committee take over in assessing the need and or role of the Ambassador Program. It was discussed by the Board to put the discussion of the Ambassador Program on the Executive Committee agenda and anyone that wanted to discuss should attend the meeting. Stephen Ortiz asked if there was a vote. Steven Rodriguez stated there was a round table discussion. The scope was not defined. David Gonzalez agreed with Steven Rodriguez. Stephen Ortiz understands but does not agree that the taskforce's duties were done and that the Executive Committee should have taken over. The Ambassador RFP has been tabled and will get back to it. Shane wants to leave the budget numbers for 2021 – 2022 as presented because of the unknown about the Ambassador Program and if/when the percentage allocation might be adjusted. Steven Rodriguez agrees.</p> <p>Goals:</p> <ul style="list-style-type: none">✓ Stay with the course at this time during Covid.✓ Proceed with the Ambassador Program as advised	
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	<ul style="list-style-type: none"> ✓ Support the Promenade in whatever form the City decides <p>Mission:</p> <ul style="list-style-type: none"> ✓ To enhance the Uptown experience by providing a welcoming, community-friendly and clean environment. <p>The Mission statement was discussed. It is not changed every year. It is the original statement from 3 years ago. “Family friendly” discussed around the table and with some uncertain that is the message for all. Community-friendly was suggested and all agreed.</p> <p>Accomplishments:</p> <ul style="list-style-type: none"> ✓ Maintenance RFP ✓ Identified discrepancies between what the Board desired the Ambassador Program to be and what the original RFP requested of the vendor ✓ Reviewed updates of RFPs and associated contracts <p>Budget:</p> <ul style="list-style-type: none"> ✓ Leave as it stands 	
<p>8. a. – b. Review & Comments on Coastal Landscape Services – Steven Rodriguez / Tyson</p>	<p>See Attached Monthly Report.</p> <p>Power washing has commenced.</p>	<p>8. a. – b. No Action Taken</p>
<p>9. a. – b. Ambassador Program by Aleco – Steven</p>	<p>The Weekly Reports can be viewed at the following link:</p> <p>https://1drv.ms/u/s!Apvhil9q8eJPgnRSQ45YF5EcXjuJ?e=Nek2jC</p>	<p>9. a. – b. No Action Taken</p>



Rodriguez / Carlos Lopez / Stephen Monroy	The RFP was previously discussed.	
10. Update on Conversation with Whittier Police Dept. Re: Skateboarders – David Gonzalez	David Gonzalez met with Chief Bar who acknowledged the issue. It was the biggest negative feedback on social media they have ever had. With schools opening the skateboarding lessened, including the clusters. Milt Pate noticed the skateboarders like to go into the parking lot. David took pictures and requested extra patrols.	10. No Action Taken
11. Other Committee Items		11. No Action Taken
12. Next SOBO Meeting	The next Sidewalk Operations Committee meeting will be on Friday, October 29, 2021, at 10:00 a.m. at GM Properties, 13305 Penn Street, Suite 200, Whittier, CA 90602 or possibly telephonically.	12. No Action Taken
13. Adjournment	The meeting was adjourned at 11:18 a.m.	13. No Action Taken

Minutes taken by Brent Haskell and Stephanie Shamp with GM Properties.